

ARTICLE I. NAME OF ORGANIZATION

The name of this organization is Turkish Student Association. This organization will utilize the acronym TSA in all publicity materials and correspondence.

ARTICLE II. PURPOSE STATEMENT

The purpose of the TSA is to integrate the Turkish community in Gainesville, to develop the awareness of the contemporary Turkish World and its culture, and to publicize Turkey, Turkish culture, and the Turkish language.

ARTICLE III. COMPLIANCE STATEMENT

Upon approval by the Department of Student Activities and Involvement, Turkish Student Association shall be a registered student organization at the University of Florida. Turkish Student Association shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University's regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

ARTICLE IV. UNIVERSITY REGULATIONS

Section A. Non-Discrimination

Turkish Student Association agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

Section B. Sexual Harassment

Turkish Student Association agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

Section C. Hazing

Turkish Student Association agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Turkish Student Association becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, the University's Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

Section E. Officer Eligibility

Turkish Student Association understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the [Registered Student Organization Classification and Officer Eligibility Policy](#).

ARTICLE V. MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

ARTICLE VI. STUDENT ORGANIZATION ADVISOR

The faculty advisor shall serve as a resource person and provide advisory support for the officers and members of the organization. The faculty advisor should attend executive and general meetings; however, the faculty advisor may not vote in any TSA matters. The faculty advisor shall be nominated by the officers and confirmed by a majority vote of the members. The faculty advisor will serve a term of one (1) academic year. In the event that the faculty advisor is unable to continue in their position, officers may nominate a replacement at any time, to be confirmed by a majority vote of the members.

ARTICLE VII. OFFICERS

The officers of the TSA shall be President, Vice-President, Treasurer, Secretary, Event Coordinator, Language Program Director, and Outreach Coordinator. All officers will hold office for one calendar year from the time they are elected.

Part 1: The President shall call and preside over all meetings, appoint any of the positions if they are vacant, serve as ex-officio member of all committees, assign duties to the Vice-President, Treasurer, Secretary, Event Coordinator, Language Program Director, and Outreach Coordinator or assume their duties when appropriate, preside as election officer, and perform such other duties as prescribed in the constitution. All transactions require advance approval of the president.

Part 2: The Vice-Presidents shall assume all duties of the President in the event of absence and carry out other duties as assigned by the President, coordinate the activities of the standing committees and ensure that they are performing their duties in accordance with the TSA Constitution.

Part 3: The Treasurer shall be responsible for all money received and spent by the TSA, subject to prior approval from the Executive Committee. The Treasurer shall be responsible for the maintenance of such books of account and records as may be necessary to conform to the requirements herein, prepare a monthly status report for the Executive Committee, and coordinate the semester budget preparation and presentation for the approval by the Executive Committee. All transactions require advance approval of the treasurer.

Part 4: The Secretary shall record all meetings and handle all correspondence of the TSA, record a written history of all relevant events that occur in the TSA, represent the TSA at any required student government meetings in lieu of President or Treasurer if needed, keep a current list of all committee members and relative chair persons, assist the President in presiding over elections, prepare, post, and publicize, if necessary, the events (social media management).

Part 5: The Event Coordinator shall manage the logistical details associated with running events, including communicating with venues, organizing RSVPs, coordinating any extra materials an event might need (refreshments, etc.), and presenting ideas for new events.

Part 6: The Language Program Director shall run the language matching program by regularly communicating with participants, hosting events specifically for the program participants, and creating the language curriculum for participants by coordinating with our advisors.

Part 7: The Outreach Coordinator shall keep in communication with SG, the Center for European Studies, etc. to initiate the TSA joining tabling events, student performances, etc. to celebrate and spread knowledge on Turkish culture. The Outreach Coordinator shall also lead discussions with other clubs to cooperate on doing joined events as well as work closely with the Event Coordinator to initiate events as mentioned above within the UF, local Gainesville, and even larger Turkish community.

Part 8: The Faculty Advisor is responsible to audit the activities planned by the Executive Committee and should serve as a consultant when needed.

Part 9: If the Treasurer decides to leave during his/her duty term, new elections shall be held based on the principles stated in Article VII. If the president decides to leave during his/her duty term, new elections shall be held by a simple majority decision of the executive board. The Vice President, in the absence of the president, shall declare and monitor the election procedure as stated in Article VII. Replacement members for Secretary and Vice President positions shall be appointed by the Executive Committee among the members willing to assume duty.

Part 10: Shall any member or officer be impeached with an action:

- a) That contradicts Articles III or IV
- b) That stains the reputation of the Turkish Student Association
- c) Corruption or intentionally blocking the executive functions of the association

The executive committee gathers a private meeting to hear the defense of the person who is alleged to have committed such an action. After the hearing, the Committee decides on the righteousness of the accusations, and the sanctions against it if necessary. In the event such impeachments are found correct, the officer or the member may be dismissed from TSA with a 2/3 majority vote of the executive committee. Other sanctions can be applied with a simple majority vote. Any further actions may be taken as Article III and IV suggests, shall necessity occurs. If an officer is dismissed from his/her duties, replacement procedure will be applied as mentioned in Article VI, Part 6.

ARTICLE VIII. ELECTIONS

Part 1: Elections for the President, Vice-President, Treasurer, Secretary, Event Coordinator, Language Program Director, and Outreach Coordinator shall be held annually every year in April.

Part 2: The outgoing President shall call for elections and should allow a reasonable amount of time for a member's declaration of candidacy to be submitted. Nominations for the President, Vice-President, Treasurer, Secretary, Event Coordinator, Language Program Director, and Outreach Coordinator positions shall be opened by the outgoing President to all full members at least 2 weeks prior to the nomination close date determined by the President, which should not be earlier than 1 week before the elections.

Nominations for President, Vice-President, Treasurer, Secretary, Event Coordinator, Language Program Director, and Outreach Coordinator positions shall be declared to the current Secretary, which will announce the nomination to TSA members through mail and/or through the social media accounts of TSA.

Part 3: The date of the election shall be determined by the outgoing President. Elections shall be held during a general meeting in which only full members present will be allowed to vote.

Part 4: An election is unnecessary if there is only one candidate for the Presidency.

Part 5: Elections shall be held by secret ballot, and the President will be selected by simple majority. If there is not a 50% margin, a run-off election will immediately take place between two top candidates. The presiding officer shall only vote in the event of a tie between two candidates.

Part 6: All positions are electable and not appointed to by the President. However, the President holds authority to appoint a position if it is left vacant.

Part 7: If the office of President should become vacant during the term of office, the Vice President shall assume the office. All other vacated offices shall be filled by the Executive Committee.

Part 8: The TSA Executive Committee shall appoint a Faculty Advisor for the academic year.

ARTICLE IX. FINANCE

TSA will not require membership dues; however, it may raise funds through voluntary donations to sustain its operations at a better level. Members are expected to participate in these fundraising activities. TSA will also apply for Student Government funding.

ARTICLE X. DISSOLUTION OF ORGANIZATION

The General Assembly retains the sole right to dissolve TSA which requires a 2/3 majority of the votes at an official meeting. In the event this organization dissolves, all monies left in the treasury, after outstanding debts and claims have been paid, shall be donated to UNICEF.

ARTICLE XI. BYLAWS FOR TURKISH STUDENT ASSOCIATION

Turkish Student Association may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida's regulations, policies, and procedures, and the SAI constitution requirements. Amendments and changes may be made to the bylaws and shall be consistent with the SAI approved constitution on file and SAI's constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Turkish Student Association agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any university of Florida student, faculty, or staff upon request

ARTICLE XII. AMENDMENTS TO CONSTITUTION

Amendments to the Constitution and Bylaws of the TSA shall be proposed in writing to the officers no less than two weeks prior to the meeting at which they will be considered for approval. The proposed amendment will be posted at a designated location no less than three days prior to the meeting at which it will be considered for approval. Approval of an amendment requires a two-thirds majority vote of all members present at the meeting, and immediate notification of all members via e-mail or letter.