**2024-2025 STUDENT ORGANIZATION CONSTITUTION**

**ARTICLE I.** **NAME OF ORGANIZATION**

The name of this organization is UF Women’s Club Soccer. This organization will utilize the acronym UFWCS in all publicity materials and correspondence. UF Women’s Club Soccer is affiliated with the University of Florida’s RecSports club sports program operating out of Gainesville, FL. The website for RecSports is <http://www.recsports.ufl.edu/>.

**ARTICLE II.** **ORGANIZATION AFFILIATION**

As outlined in the RSO Classification Policy, Women’s Club Soccer is considered a University Sponsored Student Organization. As a USSO, the organization is considered an extension of the university unit RecSports, and operates within the scope and function of it. As such, Women’s Club Soccer, is governed and under the jurisdiction of internal University policies, standards, and business practices as well as gains access to exclusive university resources through our sponsoring University unit. University-sponsored student organizations are not eligible for Student Government funding.

**ARTICLE III.** **PURPOSE STATEMENT**

The UF Women’s Club Soccer team was established in 1980 to give female students the opportunity to compete for the University of Florida in competitive soccer while forming friendships, making memories, and encouraging leadership skills. Members compete at the regional and national level, participate in community service projects, attend fundraising events, and support other clubs throughout the course of each academic year.

**ARTICLE IV.** **COMPLIANCE STATEMENT**

Upon approval by the Department of Student Activities and Involvement, UF Women’s Club Soccer shall be a registered student organization at the University of Florida. Women’s Club Soccer shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

**ARTICLE V.** **UNIVERSITY REGULATIONS**

Section A. Non-Discrimination

Women’s Club Soccer agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes describes in the University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

Section B. Sexual Harassment

Women’s Club Soccer agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

Section C. Hazing

Women’s Club Soccer agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing is defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Women’s Club Soccer becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Engagement, the Director of Student Conduct and Conflict Resolution, the University’s Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

Section E. Officer Eligibility

Women’s Club Soccer understands, acknowledges and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy.

**ARTICLE VI.** **MEMBERSHIP**

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students,

spouses, faculty, and staff are prohibited from holding membership, office, or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

**ARTICLE VI.** **BYLAWS FOR WOMEN’S CLUB SOCCER**

Women’s Club Soccer may elect to maintain separate bylaws document to outline the day-to-day

operations of the organization and to clarify policies and procedures otherwise not included within the

previous articles. By laws and/or other guiding documents may not take precedence over the requirements sent forth by local, state and federal laws, the University of Florida’s regulations, policies and procedures, and SAI constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Women’s Club Soccer agrees to provide University of Florida student, faculty, or staff all unaltered bylaws and guiding documents, and/or clarify its procedures upon request.

**ARTICLE VII.** **STUDENT ORGANIZATION ADVISOR**

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for consecutive weeks or longer during their advisor term. The advisor and RecSports holds the responsibility to oversee the day-to-day functions and operations of Women’s Club Soccer, including the management of its finances, the selection of its members, and ensuring the organization adheres to University and department policies. The advisor is selected by RecSports with their own selection and re-appointing process.

**ARTICLE VIII. OFFICERS**

Section A: The elected officers of Women’s Club Soccer shall be President, Vice-President, and Treasurer.

Part 1: The Presidents shall assume the leadership role and perform the necessary duties needed to ensure the club’s success. Necessary duties include event scheduling, practice coordination, team communication, and coordinating the work of the officers. The President shall be the primary contact between RecSports and other competing schools.

Part 2: The Vice-President shall serve as an aide to the President and shall perform the duties of the President in her/his absence or inability to serve. Responsibilities include organizing travel, designing team gear, and submitting required forms.

Part 3: The Treasurer shall receive all monies of Women’s Club Soccer; shall keep an accurate record of receipts and expenditures; shall pay out local funds in accordance with the approved budget as authorized by the organization. The Treasurer shall present a financial statement at every meeting of Women’s Club Soccer and at other times when requested by the President or Vice President. Responsibilities also include organizing fundraisers and submitting required forms.

Section B: The appointed officers of Women’s Club Soccer shall be Secretary, Tournament Chair, Volunteer Chair, Fundraising Chair, Social Media Chair, and External Affairs Chair. All appointed officers shall be appointed by the President and Vice President.

Part 1: The Secretary shall be responsible for the planning and execution of skill evaluations and shall keep a record of attendance for practice, community service events, fundraising events, and other mandatory events. The Secretary shall distribute equipment, maintain updated member information, and perform other duties as delegated.

 Part 2: The Tournament Chair shall be responsible for the planning and execution of competitive Women’s Club Soccer tournaments held at the University of Florida and shall perform other duties as delegated.

Part 3: The Volunteer Chair shall be responsible for the planning and execution of all volunteering events and shall perform other duties as delegated.

Part 4: The Fundraising Chair shall be responsible for planning and execution of all fundraiser events and shall perform other duties as delegated.

Part 5: The Social Media shall create visuals and advertise Women’s Club Soccer events and activities while maintaining all forms of Women’s Club Soccer social media.

Part 6: The External Affairs Chair shall be responsible for the planning and execution of the annual spring alumni event, keep the alumni up to date on events throughout the year, organize attendance for other club sports events, and perform other duties as delegated.

Section C: Officers shall assume their official duties at the close of the academic year or upon appointment and shall serve for a term of one academic year and/or until their successors are elected/appointed.

Section D: Any officer of Women’s Club Soccer may be removed from office through the following process:

Part 1: A written request by at least three members of the organization shall be submitted to either the President, Vice President, or Treasurer. Written notification shall be sent to the officer in question asking that officer to be present at the next meeting and prepared to respond to the removal request.

Part 2: A two thirds majority vote of members present is necessary to remove the officer.

Part 3: In the event of the removal of an officer, a special provision may be granted to the remaining officers to appoint an interim replacement until an election may be held.

Section E: In the event that an officer position becomes vacant for reasons beyond impeachment (e.g. resignations, officer ineligibility, or similar occurrences) the president will appoint a temporary officer to fill that position until such time as an election can be held using the election procedures found in Article VIII.

**ARTICLE IX.** **ELECTIONS**

Elections for all officers will take place annually starting in March to allow for turnover between old and new boards. Any member may nominate any other voting member, including herself. Announcements will be made at practice and emails will be sent out once positions become available. Voting will occur by secret ballot and a simple majority vote is required to elect an officer. If there are more than two candidates running and no candidate receives a majority vote, there shall be a run-off vote. No person shall be eligible to serve more than two consecutive terms in the same office. Every officer must be enrolled full time in the university and be able to attend two-thirds of practice time to be eligible.

**ARTICLE X. FINANCE**

As a University Sponsored Student Organization, Women’s Club Soccer does not receive any funding or resources from Student Government, rather, this organization is eligible to be funded by RecSports. Women’s Club Soccer may not charge dues or fees to any member of the organization. However, all members will be expected to participate in fundraising efforts that may include and are not limited to apparel sales, restaurant fundraisers, and sport tournaments. The money raised is to be used to help fund registration and travel for the regional and national tournaments, subsidize practice and game uniform fees, and fund team bonding activities such as catered team dinners. As a USSO, Women’s Club Soccer will comply with the UF Finance and Accounting Policies on purchasing, funding and fundraising.

**ARTICLE XI. DISSOLUTION OF ORGANIZATION**

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all outstanding debts are paid, Women’s Club Soccer will leave any assets and outstanding funds to RecSports.

**ARTICLE XII. AMENDMENTS TO CONSTITUTION**

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement. This constitution may be amended at any regular meeting of Women’s Club Soccer by two thirds vote of members present and voting, provided that notice of the proposed amendment was given at the previous meeting. All amended constitution must be submitted directly to Student Engagement for review and approval.