

**UNIVERSITY OF FLORIDA  
DIVISION OF STUDENT AFFAIRS  
J. WAYNE REITZ UNION/CENTER FOR STUDENT ACTIVITIES AND  
INVOLVEMENT**

**ARTICLE I. NAME OF ORGANIZATION**

The name of this organization is Women's Club Volleyball. This organization will utilize the acronym WCV in all publicity materials and correspondence. Women's Club Volleyball is operating in Gainesville, FL. Women's Club Volleyball is affiliated with the National Collegiate Volleyball Federation (NCVF) operating in Colorado Springs, Colorado. The website of NCVF is <http://www.ncvfvolleyball.org>.

**ARTICLE II. ORGANIZATION AFFILIATION**

As outlined in the RSO Classification Policy, Women's Club Volleyball is considered a University Sponsored Student Organization. As a USSO, this organization is considered an extension of the university unit RecSports, and operates within the scope and function of it. As such, [name of organization] is governed by and under the jurisdiction of internal University policies, standards, and business practices as well as gains access to exclusive university resources through our sponsoring University unit. University-sponsored student organizations are not eligible for Student Government funding.

**ARTICLE III. PURPOSE STATEMENT**

The purpose of Women's Club Volleyball is to develop volleyball and leadership skills in a fun environment while competing on a national level.

**ARTICLE IV. COMPLIANCE STATEMENT**

Upon approval by the Department of Student Engagement, Women's Club Volleyball shall be a registered student organization at the University of Florida. Women's Club Volleyball shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University's regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

#### Section A. Non-Discrimination

Women's Club Volleyball agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

#### Section B. Sexual Harassment

Women's Club Volleyball agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

#### Section C. Hazing

Women's Club Volleyball agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

#### Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Women's Club Volleyball becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Engagement, the Director of Student Conduct and Conflict Resolution, the University's Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

#### Section E. Officer Eligibility

Women's Club Volleyball understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy

## **ARTICLE V. MEMBERSHIP**

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

## **ARTICLE VI. UNIVERSITY REGULATIONS**

Women's Club Volleyball may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida's regulations, policies, and procedures, and the Student Engagement constitution requirements. Amendments and changes may be made to the bylaws and shall be consistent with the Student Engagement approved constitution on file and student engagement's constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Women's Club Volleyball agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any University of Florida student, faculty, or staff upon request.

## **ARTICLE VII. STUDENT ORGANIZATION ADVISOR**

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The advisor and RecSports holds the responsibility to oversee the day-to-day functions and operations of Women's Club Volleyball, including the management of its finances, the selection of its members, and ensuring the organization adheres to University and department policies. The faculty advisor shall serve as a resource person and provide advisory support for the officers and members of the organization. The faculty advisor should attend executive and general meetings; however, the faculty advisor may not vote in any Women's Club Volleyball matters. The officers shall nominate the faculty advisor. The faculty advisor will serve a term of one (1) academic year. In the event that the faculty advisor is unable to continue in their position, officers may nominate a replacement at any time.

## **ARTICLE VI. OFFICERS**

Section A: The officers of this club shall be the President, Vice President and the Treasurer/Secretary.

Part 1: The President shall be the chief officer of the club, responsible for general management duties. She shall also preside over all club meetings.

Part 2: The Vice President shall take over the duties of the President if the latter is not able to continue her responsibilities.

Part 3: The Secretary/Treasurer shall handle all financial matters and bookkeeping. She shall receive all monies from club members; shall keep an accurate record of receipts and expenditures; shall pay out local funds in accordance with the approved budget as authorized by the organization. She shall present a financial statement when requested by the President or Vice President.

Section B: All officers of this club shall be elected by majority vote each year in April. Each elected officer will reside over the club for a full term which begins the day they are elected and ends the following April when new officers are elected. If a vacancy occurs in the office of the President then the Vice President shall take over the presidential duties.

Section C: The membership shall elect a new Vice President or Treasurer/Secretary should those officers fail to complete their terms.

Section D: Any officer of Women's Club Volleyball may be removed from office via a two-thirds majority vote of all members. In the event of the removal of an officer, a

special provision may be granted to the remaining officers to appoint an interim replacement until an election may be held.

## **ARTICLE VII. ELECTIONS**

Nominations for all officers will take place annually from the members starting in January. Players nominate themselves by submitting the officer application document to the current President. Voting will occur by secret ballot and a simple majority vote is required to elect an officer. If there are more than two candidates running and no candidate receives a majority vote, there shall be a run-off vote between the top two vote recipients at the next general meeting. No person shall be eligible to serve more than two consecutive terms in the same office. Elections should take place in late March to early April to allow for turnover between old and new board. In the absence of clear direction on election, amendment, and /or voting procedures, Women's Club Volleyball agrees to follow the guidance and instruction of Robert's Rules of Order for the election or amendment process.

## **ARTICLE IX. FINANCE**

As a University Sponsored Student Organization, Women's Club Volleyball does not receive any funding or resources from Student Government, rather, this organization is eligible to be funded by RecSports.

Women's Club Volleyball will not require membership dues; however, it will raise funds through t-shirt sales, letter drives, hosting tournaments and other similar activities. Members are expected to participate in the fundraising events. As a USSO, Women's Club Volleyball will comply with UF Finance and Accounting policies on purchasing, funding and fundraising.

## **ARTICLE X. DISSOLUTION OF ORGANIZATION**

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all outstanding debts are paid, Women's Club Volleyball will leave any assets and outstanding funds to RecSports.

In the event this organization dissolves, all monies left in the treasury, after outstanding debts and claims have been paid, shall be donated to "American Cancer Association".

## **ARTICLE XI. AMENDMENTS TO CONSTITUTION**

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement. All amended constitutions must be submitted directly to Student Engagement for review and approval.

Amendments to this constitution may be made at any regular meeting of Women's Club Volleyball provided notice of the proposed amendment was given one week prior to a vote. Amendments require a two-thirds vote of the voting members in attendance at the meeting, and are subject to final approval by the Department of Student Activities and Involvement.