



Constitution of Gator Esports

ARTICLE I. NAME OF ORGANIZATION

The name of this organization is Gator Esports. This organization will utilize Gator Esports or, alternatively, Gator eSports in all publicity materials and correspondence.

ARTICLE II. ORGANIZATION AFFILIATION

As outlined in the RSO Classification Policy, Gator Esports is considered a University Sponsored Student Organization. As a USSO, this organization is considered an extension of the university unit Recreational Sports, and operates within the scope and function of it. As such, Gator Esports is governed by and under the jurisdiction of internal University policies, standards, and business practices as well as gains access to exclusive university resources through our sponsoring University unit. University-sponsored student organizations are not eligible for Student Government funding.

ARTICLE III. PURPOSE STATEMENT

The mission of Gator Esports is to foster an esports community at UF that provides students with a collaborative environment and collegiate level competition.

ARTICLE IV. COMPLIANCE STATEMENT & UNIVERSITY REGULATIONS

Upon approval by the Department of Student Activities and Involvement, Gator Esports shall be a registered student organization at the University of Florida. Gator Esports shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University's regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

Section A. Non-Discrimination

Gator Esports agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

Section B. Sexual Harassment

Gator Esports agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

Section C. Hazing

Gator Esports agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a



student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Gator Esports becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, the University's Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

Section E. Officer Eligibility

Gator Esports understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy

ARTICLE V. MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

ARTICLE VI. BYLAWS FOR GATOR ESPORTS

Gator Esports may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida's regulations, policies, and procedures, and the Student Engagement constitution requirements. Amendments and changes may be made to the bylaws and shall be consistent with the Student Engagement approved constitution on file and student engagement's constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Gator Esports agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any University of Florida student, faculty, or staff upon request.

ARTICLE VII. STUDENT ORGANIZATION ADVISOR

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The advisor and Recreational Sports holds the responsibility to oversee the day-to-day functions and operations of Gator Esports, including the management of its finances, the selection of its members, and ensuring the organization adheres to University and department policies.



Section A: Selection

The Student Organization Advisor shall be nominated by the officers with a majority vote of the officers. To be eligible for the position, the person must be present the entire academic year as a full-time salaried employee of the University of Florida and complete required SAI materials.

Section B: Role & Authority

The Student Organization Advisor shall serve as a resource person and provide advisory support for the officers and members of the organization. The Student Organization Advisor is not required to attend executive and general meetings, but may do so as they please. However, the advisor has no voting rights.

Section C: Length of Term

The term of the Student Organization Advisor is one year, however the Student Organization Advisor can serve consecutive terms.

Section D: Removal and Replacement

In the event of the Student Organization Advisor position falling vacant, the club would hold a meeting within two weeks and appoint a new Student Organization Advisor. The advisor will be notified in writing of the possible removal at least 72 hours prior to the vote and will be allowed to address the organization in order to relate any relevant defense prior to the voting for removal. Upon a majority vote of the Executive Board, the advisor will be removed from their duties. A change in advisor information should be immediately reported to the Department of Student Activities and Involvement if appropriate.

ARTICLE VIII. OFFICERS

Registered student organizations are required to have a minimum of a President, Treasurer, and Vice President as elected officers. These officers must abide by the Registered Student Organization Classification and Officer Eligibility Policy.

The elected officers of Gator Esports shall be President, Vice-President, and Treasurer. At no time should one person hold more than one of these positions.

Section A: Elected Officers (Roles and Duties)

The President shall:

- Supervise and coordinate the activities of the organization.
- Preside over all meetings and call all meetings to order.
- Be one of three signers on financial documents.
- Be responsible for creating a budget at the beginning of each fall and spring semester, in conjunction with the Treasurer.
- Ensure that all officers are familiar with this Constitution, via a review to happen within one month of officer installation.
- Ensure that all officers are performing their duties as defined in this Constitution.
- Keep the advisor informed of activities and functions of the organization.
- Provide all documents and records pertaining to their responsibilities to the newly-elected President.



- Assign special projects to officers.
- Establish goals for the organization.
- Enforce rules and sanctions in conjunction with UF Guidelines and SAI.

The Vice President shall:

- Assist the President in their duties.
- Assume the President's responsibilities in their absence.
- Coordinate all conferences.
- Keep accurate records of all meetings in the Secretary's absence.
- Plan and be responsible for all retreats and training of the organization.
- Perform an audit of all financial transactions of the organization once per semester.
- Provide all documents and records pertaining to their responsibilities to the newly-elected Vice President.
- Assist in special projects as assigned by the President.
- Manage risk in the organization's physical and virtual spaces in a timely and efficient manner.
- Recommend actions to ensure compliance with UF Guidelines and SAI.
- Ensure players are registered for their respective collegiate tournament leagues (Faceit Collegiate, CSL, CLOL, OWCC, etc.) in conjunction with the Secretary and Team Managers.
- Communicate and enforce punishments and sanctions in conjunction with the President.

The Treasurer shall:

- Keep an accurate account of all funds received and expended.
- Present a budget report of deposits and expenditures to the membership at least once per month, and as requested by the President, Vice President, advisor, or SAI.
- Be one of three signers on financial documents.
- Be responsible for creating a budget at the beginning of each fall and spring semester, in conjunction with the President.
- Provide financial records sufficient to allow the Vice President to perform audits.
- Provide all documents and records pertaining to their responsibilities to the newly-elected Treasurer.
- Assist in special projects as assigned by the President.
- Create Sponsorship decks for the acquisition of sponsors.
- Prepare a budget hearing presentation before the start of the fiscal year, as necessary.
- Preside over material orders through club funds and necessary Purchase Request Forms.
- Work in conjunction with other officers to acquire sponsors for events.

The Secretary shall:

- Notify members of meetings via e-mail and/or telephone at least 48 hours in advance.
- Keep accurate minutes and records of all meetings.
- Maintain accurate list of members and their contact information.
- Take attendance at all meetings and maintain an attendance record.
- Prepare ballots for elections.
- Check eligibility for potential officers, prior to annual elections.
- Keep copy of constitution and have available for members.



- Provide all documents and records pertaining to their responsibilities to the newly-elected Secretary.
- Assist in special projects as assigned by the President.
- Ensure players are registered for their respective collegiate tournament leagues (Faceit Collegiate, CSL, CLOL, OWCC, etc.) in conjunction with Team Managers and Vice President.
- Coordinate with the Team Managers to verify that all Sport Club requirements for competition are met, including, but not limited to, emergency data information, and UF student status.

Team Managers shall:

- Manage communications between all players in respective teams.
- Serve as the primary point of contact between players and the organization.
- Collect and manage roster information for their team(s) in a timely manner.
- Assist Gator Esports in soliciting necessary information from players.
- Apply to have tournament/league entry fees funded by the Gator Esports budget.
- Serve in an advisory capacity for the distribution of punishment for Player and/or Team infractions.
- Ensure players are registered for their respective collegiate tournament leagues (Faceit Collegiate, CSL, CLOL, OWCC, etc.) in conjunction with the Secretary and Vice President.
- Host informal and formal meetings or practices to discuss current and upcoming events, address complaints, and build rapport.
- Communicate and enforce punishments and sanctions in conjunction with the President.

The Marketing Coordinator shall:

- Recruit and manage a Marketing Team, which comprises the necessary roles as deemed by the Marketing Coordinator to efficiently and properly market team and organization accomplishments across a variety of social platforms.
- Be responsible for the interviewing and recruitment of qualified personnel including but not limited to: graphic designers, videographers, photographers, artists, video editors, and account managers.
- Be responsible for dispensing relevant information across the Marketing Team in a timely manner.
- Share all team accomplishments, achievements, awards, important decisions or events, across all applicable social media platforms in a consistent and timely manner.
- Actively seek opportunities to showcase or highlight the talents of Gator Esport's Premier Teams.
- Actively seek opportunities for PR events including but not limited to photo ops, tabling, and interviews.
- Be responsible for the overall image, mood, and tone of the organization's social media presence.
- Responsible for upholding the values and tenants of the organization in all of the organization's presence in online spaces.



The Community Coordinator shall:

- Ensure the Discord functions efficiently for Officers, Staff, Teams, Players, and General Members.
- Recruit and maintain Moderators which moderate the Discord.
- Be responsible for the execution of all approved events hosted by Gator Esports, including but not limited to, tabling, watch parties, charity streams, tournaments, and collaborations with other organizations or businesses.
- Provide schedules of events, attendance reports, and relevant data.
- Brainstorm and pursue events involving players, officers, and/or other organizations and businesses.
- Work in an advisory capacity consulting officer and staff members on the feasibility, timeframes, and estimated turnout for org events.
- Work in conjunction with the Treasurer to acquire sponsors for events.

Section B: Term Length

Officers shall assume their official duties at the close of the last general meeting of the academic year and shall serve for a term of one academic year and/or until their successors are elected/appointed.

Section C: Impeachment Process

Any officer of Gator Esports may be removed from office through the following process:

Step 1: Request

A written request by at least three members of the organization shall be submitted to either the President, Vice President, or Treasurer. Written notification shall be sent to the officer in question asking that officer to be present at the next meeting and prepared to respond to the removal request.

Step 2: Voting

A two thirds majority vote of members present is necessary to remove the officer.

Step 3: Removal

In the event of the removal of an officer, a special provision may be granted to the remaining officers to appoint an interim replacement until an election may be held.

Section D: Vacancy

In the event that an officer position becomes vacant for reasons beyond impeachment (e.g. resignations, officer ineligibility, or similar occurrences) the president will appoint a temporary officer to fill that position until such time as an election can be held using the election procedures found in Article VIII.

ARTICLE IX. ELECTIONS

The following criteria are used for elections and are kept in accordance with University Policy:

Criteria for Officer Eligibility

- All members of Gator Esports are eligible for candidacy
- Candidates must submit a resume and letter of intent to the current officers by a date set before the elections.



- Candidates may be vetoed by the officer team with a two-thirds majority vote against the candidate.
- Candidates must be considered members in good standing as set forth by the Bylaws.
- Candidates must be considered eligible officers by Registered Student Organization Classification and Officer Eligibility Policy as set forth by the Department of Student Life.

Nomination Procedures

- Nominations will occur in the Spring Semester during the first March meeting.
- Candidates must submit the required documents to be eligible for nomination.

Election Timeline

- Voting will occur in the Spring Semester during the first April meeting.

Balloting Procedures

- Voting will take place during the general body meeting by manner of secret ballot.
- Officers are elected by majority rule.

Election Rules and Procedure

- A majority vote is required to win an officer position.
- Membership in the selection and election process includes all general body members.
- Positions of President, Vice President, and Treasurer are included in this election process.

Run-off Procedures in the Event of a Tie

- If there is a tie between multiple candidates, a second vote will be conducted amongst those candidates.
- The same membership that participated in the initial election will participate in the run-off process.
- A majority vote is required to win the run-off election.

In the absence of clear direction on election, amendment, and /or voting procedures, Gator Esports agrees to follow the guidance and instruction of Robert's Rules of Order for the election or amendment process.

ARTICLE X. FINANCE

As a University Sponsored Student Organization, Gator Esports does not receive any funding or resources from Student Government, rather, this organization is eligible to be funded by Recreational Sports and/or:

Sponsorships, community partners, and merchandise sales with the intended travel and tournament registration. All active members are expected to contribute to meet these goals.

As a USSO, Gator Esports will comply with UF Finance and Accounting policies on purchasing, funding and fundraising.



Section A: Overview

The Treasurer of Gator Esports will preside over all financial obligations the Organization may encounter. The funds of the organization will be supplemented by Student Government grants or through any donations by its members. All fundraising events must be attended by Gator Esports leadership. The budget will primarily be used to purchase Gator Esports attire, fund collegiate tournament/league entry fees, and fund Gator Esports events through advertising, hiring of vendors, and event space rental.

Section B: Budget Approval

The Treasurer (in conjunction with the President) shall create a budget for the fall and spring semesters. The officers and active student members must approve the budget within the first month of each semester. New expenditures, above \$30, not approved in the semester budget must be approved by a vote of the active student members.

Section C: Financial Authority

For the protection of the organization and its officers, it is required that two authorized persons approve all monetary transactions. Only the President, Treasurer, and Advisor can be signers with the organization's financial institution. Organizational funds may be spent on items such as office supplies, events and activities, publicity, travel expenses, and conference fees, but will not be used for anything illegal under University, local, state, and federal laws. All funds must be deposited within 24 business hours after collection.

ARTICLE XI. DISSOLUTION OF ORGANIZATION

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all outstanding debts are paid, Gator Esports will leave any assets and outstanding funds to "St. Jude Children's Research Hospital."

ARTICLE XII. AMENDMENTS TO CONSTITUTION

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement.

Amendments to this constitution may be made at any regular meeting of Gator Esports provided notice of the proposed amendment was given one week prior to the vote. Prior to this meeting our officers will request a copy of the constitution from the Department of Student Activities and Involvement through email. Any member is eligible to propose an amendment, and proposals should be sent to any member of the executive board. Amendments require a two-thirds vote of the active student members in attendance at the meeting, and are subject to final approval by the Department of Student Activities and Involvement.

All amended constitutions must be submitted directly to Student Engagement for review and approval.