Advanced Professional Degree Consulting Club

Florida

**ARTICLE I. NAME OF ORGANIZATION**

This organization's name shall be the Advanced Professional Degree Consulting Club and will be referred to in this constitution as the APD Consulting Club. The APD Consulting Club is a non-profit organization.

# ARTICLE II. PURPOSE STATEMENT

1. The APD Consulting Club informs and prepares advanced professional degree students at UF about possible careers in management consulting.
2. The APD Consulting Club provides consulting-focused career resources, case interview preparation, and other professional development opportunities for UF advanced professional degree students.
3. The APD Consulting Club works to facilitate activities that involve educational and philanthropic efforts such as case competitions, and seminars focused on consulting services.
4. The APD Consulting Club aims to build alumni network of advanced professional degree consultants from UF.

**ARTICLE III. COMPLIANCE STATEMENT**

Upon approval by the Department of Student Activities and Involvement, APD Consulting Club shall be a registered student organization at the University of Florida. APD Consulting Club shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

**ARTICLE IV. UNIVERSITY REGULATIONS**

Section A. Non-Discrimination

APD Consulting Club agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act.

Section B. Sexual Harassment

APD Consulting Club agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking.

Section C. Hazing

APD Consulting Club agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization.

Section D. Responsibility to Report

If this organization becomes aware of any such conduct described in this article, APD Consulting Club will report it immediately to Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, or the University’s Title IX Coordinator.

**ARTICLE V. MEMBERSHIP**

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

**ARTICLE VI. STUDENT ORGANIZATION ADVISOR**

APD Consulting Club advisor shall serve as a resource person and provide advisory support for the officers and members of the organization. The student organization advisor shall attend executive and general meetings; however, the student organization advisor may not vote in any APD Consulting Club matters. The faculty advisor shall ensure that the APD Consulting Club activities are legitimate, assist in any officiating business whenever applicable, and may serve as a faculty liaison between the APD Consulting Club and other University of Florida and/or College of Medicine entities as needed. The student organization advisor shall be nominated by the officers and confirmed by a majority vote of the members. The student organization advisor will serve a term of one (1) academic year with the opportunity to be reappointed. In the event that the student organization advisor is unable to continue in their position, the advisor and the officers may nominate a replacement at any time, to be confirmed by a majority vote of the members.

ARTICLE VII. OFFICERS

1. The elected officers of the APD Consulting Club include President, Vice President, Treasurer, Secretary, and External Liaison. The persons must volunteer to run for the office. The officers will be elected by majority vote of the members.
2. Duties of the elected officers are as follows:
	1. The President will serve as the official representative for the APD Consulting Club. They shall preside over all case interviews/practices and workshops, delegate duties to other officers where seen fit, and maintain a level of organization and knowledge about the other offices at all times.
	2. The Vice President shall assist in all matters of the APD Consulting Club and assume the President’s duties in their absence.
	3. The Treasurer is responsible for proposing, presenting, and managing the APD Consulting Club budget. These duties include writing the next year’s budget and communicating funding opportunities to the members of the club. They will also be responsible for managing the funding for case competitions and any monetary awards being presented at the same.
	4. The Secretary shall arrange meeting locations and provide notification to members, transcribe minutes, assist with correspondence, and provide other administrative assistance to the officers as needed.
	5. The External Liaison will be primary responsible for inviting recruiters, speakers, and alumni. They will work in collaboration with the Treasurer and any sub-committees made in accordance with Article VII, Section 4, on special projects as required.
3. There are no appointed officers in APD Consulting Club.
4. Sub-committees may be established by a recommendation of an APD Consulting Club executive officer in order to address special projects. These special projects include but are not limited to the case competitions, workshops and special seminars. The APD Consulting Club executive officer will nominate a number of individuals (3-5 persons) for such a committee and will be approved by the elected officers.
5. All officers and representatives shall assume their official duties at the close of the last general meeting of the academic year and shall serve for a term of one academic year and/or until their successors are elected/appointed. There are no term limits for officers elected in accordance with the qualifications set forth in Article VIII, Section 1.
6. The removal of an officer may be initiated by a written request from at least three members of the organization submitted to the President or Vice President. The officer will be notified via email of the request and will be asked to respond at the following meeting. A two-thirds majority vote will be necessary to remove the present officer at the following meeting. If an officer is removed or chooses to resign, an election for the open position will be held.

**ARTICLE VIII. ELECTIONS**

1. All students who are registered at the University of Florida and who are pursuing full-time graduate degrees, including students working towards a Master’s or Doctoral degree are eligible officers in the APD Consulting Club.
2. The President, Vice President, Treasurer, Secretary, and External Liaison as well as Committee chairs, must be nominated in person/online during a pre-determined APD Consulting Club meeting in the Spring semester of the current academic school year or via written correspondence to the President and Secretary. Additionally, co-chairs for committees will be permitted if requested. Co-Chairs must be elected in the same manner.
3. Elections:
	1. Elections for the officers and chairs be held at least by May 30th and nominees will be elected by a simple majority of the voting members. The vote will be online and will consist of a secret ballot. All officers and representatives selected will then shadow their respective positions for the remaining academic year to understand the rules and responsibilities of their positions before taking office on the 1st of July.
4. If at any time the APD Consulting Club members feel the officers or representatives of the APD Consulting Club are not properly representing their responsibilities and/or the members of the APD Consulting Club, a vote for impeachment may be raised.  A meeting of the APD Consulting Club may be called and a two-thirds majority vote of the membership in attendance will be required for dismissal by impeachment. A replacement officer or representative shall be elected from the APD Consulting Club in accordance with the qualifications set forth in Article VIII, Section 1, and with due haste.
5. If at any time a APD Consulting Club officer desire to resign from their office, the following protocol will be followed. A letter of resignation will be submitted to APD Consulting Club Executive Board after which a meeting of the APD Consulting Club may be called. A replacement officer or representative shall be elected from the APD Consulting Club in accordance with the qualifications set forth in Article VII, Section 1.
6. In the case of a vacant officer’s position, a representative or new officer shall be elected from the APD Consulting Club in accordance with the qualifications set forth in Article VIII, Section 1, and with due haste.
7. If there are more than two candidates running and no candidate receives a majority vote, there shall be a run-off vote between the top two vote recipients at the next meeting.

# ARTICLE IX. FINANCE

APD Consulting Club will charge no dues to its members. The Treasurer will prepare quarterly updates on the organization's financial status. All expenses must have prior approval by the Treasurer before properly executed. APD Consulting Club will rely on Student Government and outside donations for funding. These funds will be used mainly for operational expenses, organization of small-scale events like hosting speakers, and advertisement and marketing of the APD Consulting Club.

**ARTICLE X. DISSOLUTION OF ORGANIZATION**

In the event this organization dissolves, all monies left in the treasury, after outstanding debts and claims have been paid, shall be donated to the Friends of the Graduate Program in Biomedical Sciences Fund (UF), found at https://web.cvent.com/event/83389898-7899-4a15-8d24-18380524380c/websitePage:f5f1940b-980e-4398-96f6-3b681ef5e4a3.

**ARTICLE XI. ADDITIONAL INFORMATION**

1. APD Consulting Club aims to promote interactive case discussions and serve as a means to provide members with an opportunity to hone their abilities in the field of consulting.
2. APD Consulting Club serves as a platform for all members to be heard, and as such, all members are encouraged to attend meetings.

# ARTICLE XII. MEETINGS

1. APD Consulting Club shall hold case interview practices at least once every two weeks. Additional practice sessions may be organized if needed. General issues may be discussed at the beginning of the meeting as needed.
2. At least one professional development and resource-building seminar shall be held every two months. The External Liaison and faculty advisor may help in getting in contact with the guest speakers.
3. APD Consulting Club shall hold officer meetings between the practice sessions to organize and discuss ongoing and upcoming events and issues. Officer meetings will be scheduled at the discretion of the President and may be attended by any interested APD Consulting Club members.

# ARTICLE XIII. AMENDMENTS TO CONSTITUTION

1. Any member of the APD Consulting Club may request to amend this constitution at any time.
2. Constitutional amendments shall proceed in the following manner:
	1. A written copy of the proposed amendment(s) shall be available to each member of the APD Consulting Club at least two weeks prior to voting on said amendment.
	2. The proposed amendment(s) shall be included in the constitution if passed by a two thirds majority of the APD Consulting Club membership present. The modifications shall be submitted to the Department of Student Activities and Involvement for review and will take effect on approval.