**CONSTITUTION FOR ONE BODY VILLAGE GAINESVILLE**

**ARTICLE I. NAME OF ORGANIZATION**

The name of this organization is One Body Village Gainesville. This organization will utilize One Body Village Gainesville in all publicity materials and correspondence.

**ARTICLE II. PURPOSE STATEMENT**

One Body Village Gainesville is an organization of students dedicated towards fundraising for One Body Village which rescues and provides crisis intervention to high-risk and sexually exploited children through agents or community partners and assess each child's needs on a case-by-case basis.

**ARTICLE III. COMPLIANCE STATEMENT**

Upon approval by the Department of Student Activities and Involvement, One Body Village Gainesville shall be a registered student organization at the University of Florida. One Body Village Gainesville shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

**ARTICLE IV.** **UNIVERSITY REGULATIONS**

Section A. Non-Discrimination

One Body Village Gainesville agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veteran’s Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies)

Section B. Sexual Harassment

One Body Village Gainesville agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment.  Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

Section C. Hazing

One Body Village Gainesville agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If One Body Village Gainesville  becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, the University’s Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

**ARTICLE V. MEMBERSHIP**

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

**ARTICLE VI. STUDENT ORGANIZATION ADVISOR**

The student organization advisor shall serve as a resource person and provide advisory support for the officers and members of the organization. The student organization advisor must be a faculty or staff member employed at UF. The student organization advisor should attend executive and general meetings; however, the student organization advisor may not vote in any One Body Village Gainesville matters. The student organization advisor should provide suggestions and inputs, shaping the way for future decisions. The faculty advisor shall be nominated by the officers through majority vote. The student organization advisor shall serve his/her term for however long he/she wishes. If the majority of the officers feel as if the student organization advisor is not fulfilling his/her duties, then the student organization advisor may be relieved from his/her responsibilities. By majority vote from the officers, a replacement for student organization advisor can be found through nominations. If the University of Florida faculty or staff member accepts, then he/she will fulfill the role as a permanent replacement.

**ARTICLE VII. OFFICERS**

***Section 1. Positions***

The elected officers of One Body Village Gainesville shall be:

1. President

2. Internal Vice President

3. External Vice President

4. Treasurer

5. Director of Education

6. Secretary

7. Social Director

8. Multimedia Director(s)

9.  Fundraising Service Director(s)

10.  Publicity Director

***Section 2. Duties***

The duties of the elected officers shall include, but not be limited to, the following:

1. **President**

a. Preside at all meetings of the organization

b. Direct and create agendas for officer meetings

c. Coordinate duties to the officer positions

d. Supervise and approve financial transactions

e.    Continue unfinished work from other officers

f.  Call special meetings when necessary

**2.**        **Internal Vice President**

a. Preside at all meetings of the organization

b. Serve as an aide to the President

e. Monitor the duties of the other officers

f.  Fulfill duties delegated by the President

**3.**     **External Vice President**

a. Preside at all meetings of the organization

b. Responsible for member recruitment and retention

c. Responsible for coordinating joint social events with other organizations

g. Fulfill duties delegated by the President

**4.**      **Treasurer**

a. Preside at all meetings of the organization

b. Receive all monies of One Body Village Gainesville

c. Keep accurate records of receipts and expenditures

d. Pay out local funds in accordance with the approved budget as authorized by the organization

e. Present financial statement at every meeting and at other times when requested by the President and Internal Vice President

f.  Serve as the liaison to Student Government Finance Office

g. Fulfill duties delegated by the President

**5.**   **Director of Education**

a. Preside at all meetings of the organization

b. Responsible for “teaching” sections of the general body meetings

c. Responsible for coordinating educational workshops

d. Fulfill duties delegated by the President

**6.  Secretary**

a. Preside at all meetings of the organization

b. Record and maintain minutes of all general body meetings and executive board meetings for One Body Village Gainesville

c. Ensure timely and accurate mass communications among officers

d. Create membership roll and attendance records at all meetings and events

e. Update the listserv and send out update emails in a timely, orderly manner to members

f.  Update website and Facebook group for One Body Village Gainesville

g. Fulfill duties delegated by the President

**8.   Social Director**

a. Preside at all meetings of the organization

b. Plan icebreakers/presocials/aftersocials for general body meetings

c. Coordinate and attend social events for One Body Village Gainesville

d. Fulfill duties delegated by the President

**9.   Multimedia Directors (2)**

a. Preside at all meetings of the organization

b. Create visuals used for promotional purposes by the organization (e.g. videos, flyers)

c. Fulfill duties delegated by the President

**10.  Fundraising Service Directors (2)**

a.         Responsible for asking vendors for cooperation, donations, and willingness to do give back nights/fundraisers with One Body Village Gainesville throughout the year

b.          Assist officers with their fundraisers from all angles (logistics planning, acquiring supplies, and running the fundraiser)

c.         Become the liaison between One Body Village Gainesville and the Gainesville community/businesses

d.         Fulfill duties delegated by the President

e.           Preside at all meetings of the organization

**13.  Publicity Director**

a. Preside at all meetings of the organization

b. Take pictures at all events, general body meetings, and other activities

c. Keep events/posts on all social media platforms up-to-date (Facebook, Instagram, Website, YouTube, Linktree, etc.)

d. Share events through all social media platforms in a timely manner leading up to events

e. Create descriptions and captions for posts to be uploaded to all social media platforms

f.  Create/customize a new One Body Village Gainesville tri-fold board as needed (with Multimedia)

g. Responsible for creating tabling sign up sheets for officers

h. Responsible for collaborating with Multimedia Directors/Treasurers for merch production/promotion

i.   Fulfill duties delegated by the President

***Section 3. Term***

Officers shall assume their official duties at the close of the last general meeting of the academic year and shall serve for a term of one academic year and/or until their successors are elected or appointed.

***Section 4. Removal Process***

Any officer of One Body Village Gainesville may be removed from office through the following process:

1.   The officer fails to assume responsibilities as outlined in this constitution.

2.   The officer fails to maintain eligibility as determined by the University of Florida.

3.   A two-thirds majority vote of the remaining officers present must be necessary for impeachment.

4.   In the event that an officer is removed, a special provision may be granted to the remaining officers to appoint a permanent replacement for the position through majority vote after a thorough process of applications and interviews.

5.   In the event that an officer resigns, a special provision may be granted to the remaining officers to appoint a permanent replacement for the position through majority vote after a thorough process of applications and interviews.

**ARTICLE VIII. ELECTIONS**

***Section 1. Election Committee***

The goal of the election committee is to facilitate the election process for the new executive board of One Body Village Gainesville. The election committee must consist of the current Internal Vice President if he/she is not running for a position, as well as two other members of his/her choice who are also not running for a position in One Body Village Gainesville. If the Internal Vice President is running for a position, the election committee shall be up to the rest of the executive board to decide. If there are not enough eligible committee members, then the committee may be opened to prior officers of One Body Village Gainesville. Committee members shall conduct all voting procedures as detailed in Article VII, Section 3, but reserve the right to add certain procedures they deem necessary through a unanimous vote of the committee members. Committee members eligible to vote must forfeit their right to vote and shall not participate in any pro/con session or discussion session.

***Section 2. General Election Details***

1.   Anyone interested is eligible to vote and/or run for office.

2.  Elections for all officers will take place annually from the members at the last meeting in April.

3. Any members present at the last meeting will be able to vote.

4.  Voting will occur by secret ballot and a simple majority (50+1%) vote is required to elect an officer.

5.   If there are more than two candidates running and no candidate receives a majority vote, there shall be a run-off vote between the top two vote recipients.

6.  No person shall be eligible to serve more than one position within the organization.

***Section 3. Election Procedures***

1.   Ask for nominations for each elected office.

2.   Create a list of all nominated members running for an elected position for all members to see.

3.  Ask all but one nominee to leave the room. Each nominee will come in individually to make a speech for a predetermined amount of time set by the election committee.

5.   There will be a discussion period about every candidate

6.   Distribute ballots to eligible voters.

7.   Count all completed ballots and announce the newly elected officer.

8.  Once voting procedures begin, all voting members present shall be accounted for. Should the numbers of votes cast exceed the number of voting delegates present, the election is void and the procedures shall start over.

9.   A recount may be requested by any voting delegate at any time.

***Section 4: Motions within the Election Process***

Motions can be used to speed up or allow for clarification within the election process. To begin a motion, a person must say, “I move to...” All motions must be seconded by another person and then must be approved by a two-thirds vote from the voting population. If one or more people say “NAY”, the motion must be voted on again. If again, one or more people say “NAY”, then the house is “divided”, and a hand count must be conducted. After the hand count, the motion can be approved or denied.

There are two motions that can be used during any part of the election process after each candidate’s speech.

●           Motion to Acclimate: This motion will skip certain election procedures.

●           Motion for Additional Minutes of Discussion: This motion can allow additional time to review a candidate’s pros and cons. The person initiating the motion can move to have “x” minutes of discussion.

***Section 5. Voting Methods***

1.    Voters have three ways that they can vote.

a.   Vote for a nominee: Write the nominee’s name clearly and legibly.

b.   Vote of abstinence: You prefer not to vote for any of the candidates and elect to remove your vote from the count. If you choose to abstain from your vote, write “ABSTAIN” on your ballot.

c.   Vote of no confidence: You believe no nominees are capable of the job and therefore choose to vote for no one. If you choose to vote no confidence, write “NO CONFIDENCE” on your ballot. Unlike a vote of abstinence, your vote will be considered in the count.

***Section 6: Special Events/Event with No Clear Winner***

1. In the event with multiple candidates where no candidate has a majority vote, a run-off is conducted between the two candidates who are closest to the majority.

2. In the event of NO CONFIDENCE being the majority vote, the position is vacated. The incoming president will appoint a person, and the executive board must approve with a two-thirds vote.

3. In the event no candidate runs for a position, the incoming president will appoint someone for the position, and the executive board must approve with a two-thirds vote.

○  For cases 2 and 3, in the event the president is vacated, the elected vice president becomes the new president. The new president will appoint the vice president position, and the executive board must approve with a two-thirds vote.

**ARTICLE IX. FINANCE**

One Body Village Gainesville does not require membership fees or other financial obligations. One Body Village Gainesville will apply for Student Government funding to help defer the cost for social events and community service events.

**ARTICLE X. DISSOLUTION OF ORGANIZATION**

In the event One Body Village Gainesville dissolves, all monies left in the treasury, after outstanding debts and claims have been paid, shall be donated to “One Body Village.”

***Section*** ***1.*** ***Requirements for dissolution***

1.   Current officers and members feel the lack of need of the organization

2.   No participation and no attendance from the students

3.   Special circumstances that prevent the organization from being present at the University of Florida

***Section 2.*** ***Procedures for dissolution***

1.   Two-thirds majority vote from the officers for dissolution through secret ballot

2.   Agreement from the faculty advisor that dissolution is the best solution

**ARTICLE XI. BYLAWS FOR ONE BODY VILLAGE GAINESVILLE**

ONE BODY VILLAGE GAINESVILLE MAY ELECT TO MAINTAIN SEPARATE BYLAWS DOCUMENT TO OUTLINE THE DAY-TO-DAY OPERATIONS OF THE ORGANIZATION AND TO CLARIFY POLICIES AND PROCEDURES OTHERWISE NOT INCLUDED IN THE PREVIOUS ARTICLES. BYLAWS AND/OR OTHER GUIDING DOCUMENTS MAY NOT TAKE PRECEDENCE OVER THE REQUIREMENTS SENT FORTH BY LOCAL, STATE, AND FEDERAL LAWS, THE UNIVERSITY OF FLORIDA’S REGULATIONS, POLICIES, AND PROCEDURES, AND THE SAI CONSTITUTION REQUIREMENTS. AMENDMENTS AND CHANGES MAY BE MADE TO THE BYLAWS AND SHALL BE CONSISTENT WITH THE SAI APPROVED CONSTITUTION ON FILE AND SAI’S CONSTITUTION REQUIREMENTS. SHOULD THE ORGANIZATION TRANSITION LEADERSHIP, ALL BYLAWS AND GUIDING DOCUMENTS WILL BE TRANSITIONED TO NEW STUDENT ORGANIZATION LEADERS AND/OR ADVISOR(S). ONE BODY VILLAGE GAINESVILLE AGREES TO PROVIDE ALL UNALTERED BYLAWS AND GUIDING DOCUMENTS AND/OR CLARIFY ITS PROCEDURES IN WRITING TO ANY UNIVERSITY OF FLORIDA STUDENT, FACULTY, OR STAFF UPON REQUEST.

**ARTICLE XII. AMENDMENTS TO CONSTITUTION**

This constitution may be amended at any executive board meetings of One Body Village Gainesville by a two-thirds vote of the officers present and voting, provided that notice of the proposed amendment was given at the previous meeting and that the proposed amendment shall be subject to approval of the Department of Student Activities and Involvement.