## ­­ARTICLE I: NAME OF ORGANIZATION

### Section A: Name and Acronyms of the Programming Team

The name of this student organization shall be the "Programming Team at the University of Florida," and it may be referred to using the acronyms "Programming Team at UF" or "PT@UF," all of which are shortened versions of the full name, hereafter referred to as the "Programming Team."

### Section B: Affiliation

The Programming Team is affiliated with the University of Florida and operates under its guidelines and policies. Additionally, the Programming Team is affiliated with the International Collegiate Programming Competition organization (ICPC).

### Section C: Reflecting Nature and Activities

The name of the Programming Team shall accurately reflect its nature, purpose, and activities, which primarily involve participating in programming competitions, fostering programming skills, and promoting teamwork among members.

### Section D: Affiliation with University Units

The Programming Team acknowledges that it is not a separate entity from the University of Florida and is subject to the guidelines and oversight of the University. The Programming Team may seek permission to use the names "University of Florida's [Affiliated University Unit]," "UF [Acronym of Affiliated University Unit]," or "Gators" in its name, provided such usage is explicitly permitted by the respective university department and unit head.

### Section E: Limitations on School, College, or Department Names

The Programming Team shall not use the names of any school, college, department, office, or area in its name unless it is officially affiliated as a sponsored student organization by the respective department and has obtained explicit permission from the department head to do so.

## ARTICLE II: PURPOSE STATEMENT

The purpose of the Programming Team is to provide a collaborative and educational platform for students interested in computer programming and problem-solving. Our primary goals are:

1. **Skills Development:** To foster the growth of programming skills, algorithmic thinking, and problem-solving abilities among our members.
2. **Competition Excellence:** To prepare and empower our members to excel in programming competitions, with a particular focus on participation in the International Collegiate Programming Competition (ICPC) and similar events. This includes active participation in the yearly Southeast Regional ICPC competition and the potential for further competitions based on performance in the regionals.
3. **Teamwork and Collaboration:** To cultivate a culture of teamwork and collaboration, allowing members to work together to tackle complex problems and learn from each other's experiences.
4. **Community Engagement:** To engage with the University of Florida community and the broader programming community by organizing workshops, seminars, and coding challenges that promote knowledge sharing and networking.
5. **Events and Activities:** To host a variety of programming-related events, including practice contests, coding bootcamps, guest speaker sessions, and hackathons, providing valuable opportunities for skill enhancement and practical experience.

By offering a range of services, events, and programs, the Programming Team aims to create a dynamic and enriching environment that not only enhances the technical capabilities of its members but also contributes positively to the campus and programming communities at large. Through our dedication to competitions like the Southeast Regional ICPC and the potential for further achievements, we strive to showcase the excellence and prowess of our members in the field of programming.

## ARTICLE III. COMPLIANCE STATEMENT

Upon approval by the Department of Student Activities and Involvement, the Programming Team shall be a registered student organization at the University of Florida. The Programming Team shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

## ARTICLE IV. UNIVERSITY REGULATIONS

### Section A. Non-Discrimination

The Programming Team agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

### Section B. Sexual Harassment

The Programming Team agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

### Section C. Hazing

The Programming Team agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

### Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If the Programming Team becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, the University’s Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

### Section E. Officer Eligibility

The Programming Team understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy.

## ARTICLE V. MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office, or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

## ARTICLE VI. STUDENT ORGANIZATION ADVISOR

The advisor and the department of Computer Science holds the responsibility to oversee the day-to-day functions and operations of the Programming Team, including the management of its finances, the selection of its members, and ensuring the organization adheres to University and department policies.

The advisor, currently Dr. Rong Zhang, should firstly be selected based on the continued commitment, interest, and involvement in the organization. Subsequent encouraged criteria for consideration should include but are not limited to: the current professor associated with CIS4930: Introduction to Competitive Programming, advanced knowledge or focus in topics relating to advanced data structures and algorithms, and willingness to work closely and travel with students for competitions.

An advisor’s duties may involve helping secure funding, plan travel, plan events, and assist in training for University sponsored competitions. These duties will be sustained for a one-year term with the encouraged opportunity for reappointment if willing. If unwilling to continue advising the Programming Team, the current officers should follow the above criteria when searching for a new faculty advisor.

## ARTICLE VII. OFFICERS

The selected officers of the Programming Team shall be President, Vice-President, Treasurer, and two Technical Leads. At no time should one person hold more than one of these positions. Each of these positions must be filled by a current member of the Programming Team who traveled to or supported the team in their annual competition at the International Collegiate Programming Contest Southeast Regionals. Any adjustments to the number of officers of the Programming Team must maintain an odd number of officers to facilitate election requirements outlined in Article VIII.

### Section A: President

The President is responsible for providing overall leadership and direction to the Programming Team. This includes coordinating and presiding over meetings, representing the team in official communications with the University and external organizations, and fostering a positive and collaborative team environment. The President plays a crucial role in setting the team's goals, facilitating communication among members, and overseeing the execution of events and activities.

The President of the Programming Team is to be selected from among the members of the teams competing in ICPC Regionals. He or she should be a top performing member with extensive knowledge of topics related to competitive programming, have at least two years of experience competing in the ICPC Southeast Regional competition, and preferably have experience leading this or other organizations.

### Section B: Vice President

The Vice President supports the President in their duties and assumes their responsibilities in their absence. Additionally, the Vice President may take the lead in organizing and coordinating specific events, workshops, or projects. They work closely with other officers to ensure smooth functioning of the team, help maintain team morale, and actively contribute to decision-making processes.

The Vice President of the Programming Team is to be selected from among the members of the teams competing in ICPC Regionals or those supporting the competitors. He or she should be a high performing member with knowledge of topics related to competitive programming, have at least two years of experience competing in the ICPC Southeast Regional competition, and preferably have experience leading this or other organizations.

### Section C: Treasurer

The Treasurer is responsible for managing the financial aspects of the Programming Team. This includes budgeting, tracking expenses, and overseeing fundraising efforts. The Treasurer maintains accurate financial records, ensures compliance with University financial policies, and provides financial updates to the team. They collaborate with other officers to allocate funds for events, travel, and necessary resources.

The Treasurer of the Programming Team is to be selected from among the members of the teams competing in ICPC Regionals or those supporting the competitors. He or she should be a member with knowledge of topics related to competitive programming and have at least one year of experience competing in the ICPC Southeast Regional competition. Any candidate who has experience working with financial endeavors for a Student Organization or otherwise should be given careful consideration for this role.

### Section D: Technical Leads

Technical Leads are responsible for guiding the technical direction of the team. They facilitate workshops, coding sessions, and skill-building activities to enhance the programming abilities of team members. Technical Leads may also oversee project development, coordinate practice sessions for programming competitions, and provide mentoring and guidance to less experienced members. They play a key role in maintaining the team's technical excellence and fostering a culture of learning.

The Technical Leads of the Programming Team are to be selected from among the members of the teams competing in ICPC Regionals or those supporting the competitors. They should be members not only with knowledge of topics related to competitive programming but with an aptitude for explaining these topics. Additionally they must have at least one year of experience competing in the ICPC Southeast Regional competition.

### Section E: Impeachments & Vacancies

In the event that an officer's conduct or performance is deemed detrimental to the goals and integrity of the Programming Team, impeachment procedures may be initiated. Impeachment proceedings require a formal complaint submitted in writing to the President or Vice President. A special meeting shall be called to discuss the matter, during which both the accused officer and complainants will have an opportunity to present their perspectives. A two-thirds majority vote of the active members is required to proceed with impeachment. If the impeachment is approved, the officer in question will be relieved of their duties immediately, and the officer vacancy will be addressed in accordance with the procedures outlined below.

Officer vacancies may arise due to resignations, officer ineligibility, impeachment, or similar occurrences. In the event of a vacancy, the following steps will be taken:

* **Resignations:** Officers wishing to resign from their position must submit a written resignation to the President. The Programming Team shall hold a meeting to discuss the vacancy and select an interim officer to fulfill the duties until a special election is conducted.
* **Officer Ineligibility & Impeachment:** If an officer becomes ineligible to hold their position due to academic or organizational requirements, the officer shall be informed of their ineligibility and will be asked to step down from their position. The procedures for officer vacancies due to resignations will be followed.
* **Special Elections:** In the case of a vacancy, a special election shall be held to fill the position. The election process shall follow all standard election guidelines but will be held outside of the regular election cycle timeline.

Handling officer vacancies and impeachment situations requires transparency, fairness, and adherence to established procedures. These measures ensure the Programming Team's continued functionality and commitment to its goals while upholding principles of accountability and due process.

## ARTICLE VIII. ELECTIONS

### Section A: Elections & Procedures

Elections are to be held on an annual basis at the end of each Spring semester. Nominees for each of the available five positions will be selected and voted upon by the existing officers of the Programming Team. Each officer nominee must meet or exceed the minimum qualifications set forth here or those specified in the role description in Article VII. Once a nominee has been selected for each role, the existing officers will vote on whether or not to confirm him or her into the role he or she was nominated for. For the nominated individual to be selected for an officer position three out of the five current officers must approve the selection.

Current officers can and, assuming continued eligibility according to University policy, are encouraged to nominate themselves for continued or promoted leadership in the Programming Team. The Programming Team is greatly benefited by long term reliable leadership that can continue to impact the club in a positive way. However, the election timeline should not exceed two weeks or the end of the Spring semester, whichever occurs first after the initiation of the election. If any current officer refrains from voting he or she will be assumed to cast a vote in favor of the nominees for each position for which they refrained from voting.

### Section B: Minimum Qualifications

Each nominated officer of the programming team, unless specified otherwise in their officer description in Article VII, must meet the following requirements along with adhering to the University policy for officer selection.

* **Experience:** Nominated officers must have at least one year of competitive programming experience including participating in an ICPC Regional competition
* **Performance:** Nominated officers are expected to be high performing members of the team who can push others to improve themselves and help the Programming Team represent the University of Florida
* **Willingness:** Nominated officers should be willing and able to put forth extracurricular hours to help plan events, train prospective members, and travel to competitions

## ARTICLE IX. FINANCE

The Programming Team shall seek funds exclusively from the department of Computer Science. At no time shall funds be requested from members or from Student Government. Travel expenses for competitions and other events will also be requested from the department as is necessary and appropriate.

## ARTICLE X. DISSOLUTION OF ORGANIZATION

### Section 1: Dissolution Procedure

In the event that the Programming Team decides to dissolve, the following procedures shall be followed:

1. A formal proposal for dissolution shall be submitted in writing to the President of the Programming Team.
2. The proposal shall be discussed and voted upon in a special meeting called specifically for this purpose. A unanimous vote of the officers is required to approve the dissolution.
3. Upon approval of the dissolution, the Programming Team shall proceed to fulfill its financial obligations and complete any ongoing commitments.

### Section 2: Disposal of Assets and Debts

If, at the time of proposed dissolution, any assets and/or debts exist, the following means for disposing of these assets and/or debts will be used:

1. **Assets:** All assets owned by the Programming Team, which were purchased using club funds, shall be returned to the affiliated University department/office as per University policies and procedures. Any assets acquired through fundraising, donations, or sponsorships specifically for the organization shall be handled as outlined in the original agreements. All remaining assets, if any, shall be used to settle outstanding debts and obligations.
2. **Debts:** All outstanding debts and obligations of the Programming Team shall be settled using the remaining club funds. In the event that the club funds are insufficient to cover the debts, the responsible officers shall take appropriate measures to address the outstanding obligations, ensuring that the club fulfills its financial responsibilities.

## ARTICLE XI: BY LAWS FOR THE PROGRAMMING TEAM

The Programming Team may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida’s regulations, policies, and procedures, and the SAI constitution requirements. Amendments and changes may be made to the bylaws and shall be consistent with the SAI approved constitution on file and SAI’s constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). The Programming Team agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any university of Florida student, faculty, or staff upon request.

## ARTICLE XII: AMENDMENTS TO CONSTITUTION

### Section A: Process for Amending the Constitution

Amendments to this constitution may be proposed and approved by the officers of the Programming Team. Any officer may submit a proposal for an amendment following the procedure outlined in this article.

### Section B: Proposing Amendments

A proposal for an amendment to the constitution can be made by any officer of the Programming Team. The proposed amendment must be submitted in writing to the President of the Programming Team.

### Section C: Review and Approval of Amendments

Upon receiving a proposed amendment, the Programming Team shall schedule a meeting to discuss and review the proposed changes. A majority vote of the officers is required to approve the proposed amendment.

### Section D: Submission of Amended Constitution

Once an amendment has been approved by the officers, the amended constitution must be submitted to the Department of Student Activities and Involvement for review and approval. The President, or a designated officer, shall be responsible for submitting the amended constitution to the appropriate university department.

### Section E: Implementation of Approved Amendments

Upon receiving approval from the Department of Student Activities and Involvement, the approved amendments shall become effective immediately. The Programming Team shall ensure that all officers are informed of the changes to the constitution.