

## ARTICLE I. NAME OF ORGANIZATION

Our organization is named Christian Veterinary Fellowship (CVF). This organization will use both the acronym CVF and/or complete name, Christian Veterinary Fellowship, in all publicity materials and correspondence. Christian Veterinary Fellowship is affiliated with Christian Veterinary Mission (CVM) operating in Seattle, Washington. The website of Christian Veterinary Mission is [www.cvmusa.org](http://www.cvmusa.org).

## ARTICLE II. ORGANIZATION AFFILIATION

As outlined in the RSO Classification Policy, Christian Veterinary Fellowship (CVF) is considered a General Registered Student Organization. As a GRSO, our organization is a separate 3rd party entity, not considered a part of the University of Florida. Through registering with the University, our student group agrees to follow its policies and operate on campus with access and/or eligibility for specific campus benefits.

## ARTICLE III. PURPOSE STATEMENT

The purpose of CVF is to encourage fellowship between veterinary students, faculty, and staff, and to share the love of Christ with our peers through service, bible studies, worship nights, and other social events.

## ARTICLE IV. COMPLIANCE STATEMENT & UNIVERSITY REGULATIONS

Upon approval by the Department of Student Engagement, [name of organization] shall be a registered student organization at the University of Florida. Christian Veterinary Fellowship (CVF) shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University's regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

### Section A. Non-Discrimination

Christian Veterinary Fellowship (CVF) agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

### Section B. Sexual Harassment

Christian Veterinary Fellowship (CVF) agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

#### Section C. Hazing

Christian Veterinary Fellowship (CVF) agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

#### Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Christian Veterinary Fellowship (CVF) becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Engagement, the Director of Student Conduct and Conflict Resolution, the University's Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

#### Section E. Officer Eligibility

Christian Veterinary Fellowship (CVF) understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy.

### ARTICLE V. MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

### ARTICLE VI. BYLAWS FOR Christian Veterinary Fellowship (CVF)

Christian Veterinary Fellowship (CVF) may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida's regulations, policies, and procedures, and the Student Engagement constitution

requirements. Amendments and changes may be made to the bylaws and shall be consistent with the Student Engagement approved constitution on file and student engagement's constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). [Name of organization] agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any University of Florida student, faculty, or staff upon request.

## ARTICLE VII. STUDENT ORGANIZATION ADVISOR

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The student organization advisor shall serve as a resource person providing advisory support to officers and members and may not vote or hold office in the organization.

The faculty advisor will be nominated by the officers and confirmed by majority vote of the members. The term in serving as faculty advisor will extend the length of one academic year. If the faculty advisor is unable to execute their aforementioned responsibilities at any time, a new faculty advisor will be nominated by the officers and confirmed by majority vote of the members.

## ARTICLE VIII. OFFICERS

Registered student organizations are required to have a minimum of a President, Treasurer, and Vice President as elected officers. These officers must abide by the Registered Student Organization Classification and Officer Eligibility Policy.

The elected officers of Christian Veterinary Fellowship (CVF) shall be President, Vice-President, and Treasurer. At no time should one person hold more than one of these positions.

Section A: Members of CVF will elect the following officers: president, vice-president, secretary, treasurer, freshman, sophomore, Junior, and senior class representatives, and missions coordinator.

Part 1: The duties of the president are to plan club meetings, preside over meetings, and to oversee the running of the club.

Part 2: The duties of the vice-president are to assist the president as necessary and to preside over meetings in the absence of the president.

Part 3: The duties of the secretary are to publicize the club meetings and be responsible for all club correspondence.

Part 4: The duties of the treasurer are to organize and be responsible for all financial transactions of the club.

Part 5: The duties of the class representatives are to publicize club activities to their respective classes.

Part 6: The duties of the missions coordinator is to organize registration of CVF members for short-term mission trips, while in contact with the affiliated organization Christian Veterinary Mission (CVM).

Section B: Officers will hold office for one calendar year, starting at the end of the spring semester, with the exception of class representatives. Class representatives will hold office for one calendar year, starting at the beginning of the fall semester.

Section C: A vacant office will be filled through a majority election at the first regularly scheduled meeting after the position opens. Impeachment must be by a 2/3-majority vote of the other elected officers.

## ARTICLE IX. ELECTIONS

Nominations for all officer positions will take place annually starting in March. Any member is able to nominate any other voting member, including him or herself. Nominations will still be accepted on the day of the election meeting before closing of nominations. Majority vote is required for each individual elected officer and is conducted by secret ballot. Officers will be elected at the end of the spring semester, with the exception of class representatives. Class representatives will be elected at the beginning of the fall semester.

In the absence of clear direction on election, amendment, and /or voting procedures, Christian Veterinary Fellowship (CVF) agrees to follow the guidance and instruction of Robert's Rules of Order for the election or amendment process.

## ARTICLE X. FINANCE

As a General Registered Student Organization, Christian Veterinary Fellowship (CVF) does not receive any funding or resources from other UF Departments or Colleges, rather, this organization is funded by:

- a. This club will not be applying for Student Government funding.
- b. Fundraising through T-shirt and other merch sales throughout the year will be our main source of revenue.
- c. The money raised will be used for community service opportunities, social events for club members, and travel to the Real Life, Real Impact conference hosted through Christian Veterinary Mission.
- d. Club officers are expected to participate in fundraising and the Treasurer will account for all funds in and out of the club's budget.

## ARTICLE XI. DISSOLUTION OF ORGANIZATION

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all outstanding debts are paid, Christian Veterinary Fellowship (CVF) will leave any assets and outstanding funds to Christian Veterinary Mission.

## ARTICLE XII: AMENDMENTS TO CONSTITUTION

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement.

Amendments to the constitution can be proposed by any member of the club but must then be drafted by an elected officer, presented for discussion at a regularly scheduled meeting, and approved by 2/3 of the members present at that meeting for the amendment to be ratified.

All amended constitutions must be submitted directly to Student Engagement for review and approval.