



STUDENT ORGANIZATION CONSTITUTION REQUIREMENTS
For General Registered Student Organizations (an RSO Classification)
2024-25

Student Engagement requires every registered student organization to have an approved organization constitution on file that follows the requirements matching their RSO classification [See RSO Classification Policy [here](#)]. Student Engagement reviews all student organization's constitutions based on university, local, state, and federal policies as well as the best practices of student organization management and sustainability. The purpose of the constitution is to define the student organization's purpose and operations, and to demonstrate the organization's agreement to comply with University of Florida Regulations and expectations with the inclusion of specific verbatim language (this language is found below in **BLUE**).

New student organizations at the University of Florida must submit a constitution for review and approval upon registering. Failure to include the required language in its submitted constitution will delay the registration process.

Returning registered student organizations may amend their constitution. However, the amended version of their constitution **MUST** maintain the required language and the student organization must comply with any updated language required by Student Engagement each year.

Recommendations and requirements for a student organization's constitution are maintained annually at Student Engagements website and are found below. As noted, required language that must be included in the constitution is found below, in **BLUE**. Other requirements that do not require specific language have been **bolded**.

Failure to comply with these requirements may subject the student organization to corrective action including but not limited to suspension or revocation of its registration status.

Verbatim Language is indicated in **BLUE**

Requirements that do not require specific language are indicated in **BOLD**

Helpful additional context and recommendations are italicized as *Notes* and can be deleted prior to final submission of constitution

ARTICLE I. NAME OF ORGANIZATION

Section 1. Name – This chapter shall be officially known and designated as the Beta Eta Chapter of the International Fraternity of Delta Sigma Pi located at the University of Florida.

Section 2. Variations in Name – (From National Bylaws, Article I, Section 2) No abbreviations of, departures from, or variations in the name of this Fraternity will be permitted, with exception of the following: Delta Sigma Pi and Deltasig.

ARTICLE II. ORGANIZATION AFFILIATION

As outlined in the RSO Classification Policy, Delta Sigma Pi is considered a General Registered Student Organization. As a GRISO, our organization is a separate 3rd party entity, not considered a part of the University of Florida. Through registering with the University, our student group agrees to follow its policies and operate on campus with access and/or eligibility for specific campus benefits.

ARTICLE III. PURPOSE STATEMENT

Delta Sigma Pi is a Professional Fraternity organized to foster the study of business in universities; to encourage scholarship, social activity, and the association of students for their mutual advancement by research and practice; to



promote closer affiliation between the commercial world and students of commerce, and to further a higher standard of commercial ethics and culture and the civic and commercial welfare of the community.

ARTICLE IV. COMPLIANCE STATEMENT & UNIVERSITY REGULATIONS

Upon approval by the Department of Student Engagement, Delta Sigma Pi shall be a registered student organization at the University of Florida. Delta Sigma Pi shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University's regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

Section A. Non-Discrimination

Delta Sigma Pi agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

Section B. Sexual Harassment

Delta Sigma Pi agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

Section C. Hazing

Delta Sigma Pi agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Delta Sigma Pi becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Engagement, the Director of Student Conduct and Conflict Resolution, the University's Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

Section E. Officer Eligibility

Delta Sigma Pi understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the [Registered Student Organization Classification and Officer Eligibility Policy](#).

ARTICLE V. MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.



ARTICLE VI. BYLAWS FOR DELTA SIGMA PI

NOTE: Most student organizations benefit from creating a separate document to outline additional organizational procedures instead of incorporating them into their constitution. Any articles the organization wishes to include to clarify its policies and procedures not included in previous articles may be maintained in a separate bylaws document to outline the day-to-day operations of the organization. A student organization's bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state and federal laws, as well as University of Florida regulations, policies, and procedures, and its Student Engagement approved constitution. It is the sole responsibility of the student organization to maintain and transition leadership documents to new leadership. Amendments to bylaws shall follow the amendment process set forth within the constitution and must be produced should it be required by university staff. There is no limit on the number of additional articles that may be included within a bylaws document and will not be required as a part of registration.

Delta Sigma Pi may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida's regulations, policies, and procedures, and the Student Engagement constitution requirements. Amendments and changes may be made to the bylaws and shall be consistent with the Student Engagement approved constitution on file and student engagement's constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Delta Sigma Pi agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any University of Florida student, faculty, or staff upon request.

ARTICLE VII. STUDENT ORGANIZATION ADVISOR

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The student organization advisor shall serve as a resource person providing advisory support to officers and members and may not vote or hold office in the organization.

Delta Sigma Pi's advisor is a volunteer. The method of selection used to elect our advisor is by emailing our faculty brother panel and asking them if they would be interested in the position. The advisor's term is usually renewed on a yearly basis, however, the advisor is contacted on a semestrial basis to confirm their interest in volunteering another semester. Our process of replacement follows the same procedure as our selection method.

ARTICLE VIII. OFFICERS

Registered student organizations are required to have a minimum of a President, Treasurer, and Vice President as elected officers. These officers must abide by the [Registered Student Organization Classification and Officer Eligibility Policy](#).

The elected officers of Delta Sigma Pi shall be President, Vice-President, and Treasurer. At no time should one person hold more than one of these positions.

It is required this article contain the following information:

- The elected and required officers of this chapter shall be the President, Senior Vice President, Vice President-Pledge Education, Vice President-Finance, Vice President-Chapter Operations, Chancellor, Vice President-Professional Activities, Vice President-Community Service, Vice President-Scholarship and Awards, Vice President-Alumni Relations, Chapter Advisor (without a vote) and others that the chapter may add. President may appoint such other officers or committee chairpersons as shall be deemed necessary.
- All elected officers shall hold office for a period of one semester and/or until their successors are elected and qualified. All appointive officers shall hold office for a period of one semester except that they may be removed at any time at the direction of the President or Executive Committee. Names and addresses of all officers must be reported to the Central Office within seven days of their election or appointment.



- If any three (3) members of the chapter Executive Committee (or any 5 chapter members) feel that an elected official should be removed from office, they must submit a motion to the chapter in writing including all charges against the officer and signed by all 3 or 5, respectively. If at least 51% of the members in good standing, present, and voting, approve the motion, the chapter will determine a date for the recall proceedings. Such recall proceedings must be held within a reasonable time of the impeachment motion. Proper notice of such proceedings must be given to the officer in question and the collegiate members of the chapter. The officer in question is temporarily suspended from their duties until the proceedings are held. The president appoints a member to perform the duties of the office until the outcome of the recall proceedings is determined.
- If a vacancy occurs in any elected chapter office for any reason, the chapter must hold a special election for the vacated office. Prior to holding the special election, it may be necessary for the president to appoint another member to temporarily assume the duties of the vacated office. If the vacated office is the president, then the senior vice president assumes the responsibilities of the president until the special election.

ARTICLE IX. ELECTIONS

- In order to be nominated, elected, or appointed to the office (with the exception of the Chapter Advisor) a brother must be a current member of the chapter (or has transferred to, and is affiliating with the chapter) and be in good standing. Any officer that is placed on probation by the university or becomes in arrears for more than sixty (60) days for any Fraternity liability, is automatically disqualified for chapter office.
- The election of officers of this chapter and the order of succession in case of a temporary vacancy shall be held at the end of every semester in the following order: President, Senior Vice President, Vice President-Pledge Education, Vice President-Finance, Vice President-Chapter Operations, Chancellor, Vice President Professional Activities, Vice President-Community Service, Vice President-Scholarship and Awards, Vice President Alumni Relations, and Chapter Advisor (without a vote). In the election of chapter officers, the member receiving a majority of the total votes cast for the office in question shall be declared elected.
- Votes are cast anonymously by each present member in good standing, typically using Google Forms. Each candidate has three minutes to present their ideas and two minutes to answer questions, except for the President, Vice President, and Treasurer, who each have five minutes to present and two minutes for questions. All valid votes are counted, and the percentages are calculated to determine the candidate with the greatest support. The candidate who receives the highest percentage of the total votes cast is declared the winner.

In the absence of clear direction on election, amendment, and /or voting procedures, Delta Sigma Pi agrees to follow the guidance and instruction of Robert's Rules of Order for the election or amendment process.

ARTICLE X. FINANCE

As a General Registered Student Organization, Delta Sigma Pi does not receive any funding or resources from other UF Departments or Colleges, rather, this organization is funded by:

- Dues are payable on a semester basis in fall and spring terms. Memberships dues are currently set at \$200, which covers national dues and organization activities on- and off-campus. (Dues are not collected locally or nationally during summer terms)
- Semester dues must be submitted to the Vice President-Finance within 21 days of the start of fall and spring term so the chapter dues payment can be sent to Central Office within 30 days of the start of each fall and spring term.

ARTICLE XI. DISSOLUTION OF ORGANIZATION

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all outstanding debts are paid, Delta Sigma Pi will leave any assets and outstanding funds to The Ronald McDonald House Charities



ARTICLE XII: AMENDMENTS TO CONSTITUTION

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement.

- These Bylaws may be repealed, modified, altered, or amended, or new Bylaws may be adopted at any regular or special meeting of this chapter, provided that due notice electronically or by mail of the proposed changes shall have been sent to all collegiate members of this chapter at least ten days preceding the date of said meeting. A two-thirds (2/3) vote of the chapter members in good standing present and voting shall be required to make an amendment to these Bylaws. All proposed amendments to these Bylaws shall be submitted in advance for review and approval by the Executive Director and do not become effective until they are so approved. No amendments can be made to sections of these Bylaws that reference the National Bylaws or the Policy and Procedures Manual. Chapters wishing to seek amendments to such Bylaws or Policies should contact the Executive Director to discuss the process for submitting such amendments to the Board of Directors and/or Grand Chapter Congress.

All amended constitutions must be submitted directly to Student Engagement for review and approval.