**DREAM TEAM**

**UF HEALTH SHANDS CHILDREN’S HOSPITAL**

**ORGANIZATION CONSTITUTION**

# **ARTICLE I**

# NAME OF ORGANIZATION

The overarching name of this organization shall be Dream Team at UF Health Shands Children’s Hospital. Dream Team was founded in December 2014 and Dream Team’s Letter of Determination was approved in May 2017 for official 501(c)(3) non-profit status. Dream Team volunteers at Shands Children Hospital in the Pediatric ICU and Pediatric Cardiac ICU.

**ARTICLE II**

ORGANIZATION AFFILIATION

As outlined in the RSO Classification Policy, Dream Team is considered a General Registered Student Organization. As a GRSO, our organization is a separate 3rd party entity, not considered a part of the University of Florida. Through registering with the University, our student group agrees to follow its policies and operate on campus with access and/or eligibility for specific campus benefits.

# **ARTICLE III**

# PURPOSE STATEMENT

Dream Team at the University of Florida is a student run, 501(c)(3) non-profit organization that is dedicated to brightening the lives of the children in the Pediatric Cardiac Intensive Care Unit and Pediatric Intensive Care Unit at UF Health Shands Children’s Hospital. Dream Team provides countless long-term pediatric patients with one-on-one volunteers that are committed to forming lasting bonds and positive memories through fun games, activities, and companionship. Our patients often have complicated cardiovascular conditions, and many spend extended periods of time in the hospital. Dream Team aims to dedicate time and service to these children and their families. With passion, enthusiasm, and a shared dedication for brightening the lives of these children in cardiac care, Dream Team provides a direct patient volunteer program at the hospital.

**ARTICLE IV**

COMPLIANCE STATEMENT & UNIVERSITY REGULATIONS

Upon approval by the Department of Student Engagement, Dream Team shall be a registered Dream Team shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

Section A. Non-Discrimination

Dream Team agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

Section B. Sexual Harassment

Dream Team agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

Section C. Hazing

Dream Team agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Dream Team becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Engagement, the Director of Student Conduct and Conflict Resolution, the University’s Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

Section E. Officer Eligibility

Dream Team understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy.

# **ARTICLE V**

# MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

**ARTICLE VI**

BYLAWS FOR DREAM TEAM

Dream Team may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida’s regulations, policies, and procedures, and the Student Engagement constitution requirements. Amendments and changes may be made to the bylaws and shall be consistent with the Student Engagement approved constitution on file and student engagement’s constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Dream Team agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any University of Florida student, faculty, or staff upon request.

# **ARTICLE VII**

# STUDENT ORGANIZATION ADVISOR

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The student organization advisor shall serve as a resource person providing advisory support to officers and members and may not vote or hold office in the organization.

Dream Team’s advisor serves to offer recommendations to and support for Dream Team to help facilitate the growth of the organization. The advisor has a minimum of one check-in each semester with the President and Vice Presidents of Dream Team, though they may meet on a need-to-be basis. The advisor is a practicing medical professional who is appointed by the current executive board and serves in this role for a minimum of one year, but will continue to serve for years following until they are no longer able to commit to the role. If a replacement is needed, the current executive board will reach out to UF Health Shands in order to find a medical professional to serve in this role.

# **ARTICLE VIII**

# OFFICERS

Registered student organizations are required to have a minimum of a President, Treasurer, and Vice President as elected officers. These officers must abide by the Registered Student Organization Classification and Officer Eligibility Policy.

The elected officers of Dream Team shall be President, Vice-President, and Treasurer. At no time should one person hold more than one of these positions

Section 8.1. The officers of Dream Team shall be the following, who are elected by the outgoing executive board, during each election process:

1. President
2. Executive Vice President
3. Vice President of Programming
4. Vice President of Membership
5. Vice President of Finance
6. Director of Multimedia (2)
7. Director of Internal Philanthropy (2)
8. Director of Internal Affairs (2)
9. Director of Recruitment
10. Director of Diversity and Inclusivity
11. Directors of Programming
	1. Director of STEM and Musical Development
	2. Director of Arts and Capes for Kids
12. Director of Child Life TV
13. Director of External Affairs
14. Director of Merchandise
15. Director of Fundraising

Section 8.2. General Requirements for All Officers

1. A member shall meet the conditions for eligibility and qualifications to be an officer by the discretion of the current executive board. Any good standing member within the organization is eligible to run for the executive board.
2. All officers must be registered with Volunteer Services as a weekly volunteer of Dream Team.
3. All officers must be scheduled for a weekly shift throughout their term. Officers can apply for an appeal to this term but the appeal must be approved by the entire executive board and the volunteer services office. The summer semester is an exemption to this term.
4. All officers must attend each General Body Meetings, Executive Board Meetings, and designated branch meetings.
5. All officers will be expected to not just assist with their individual branches but help the entire executive team facilitate smoothly. Officers will be HIGHLY recommended to participate in three events hosted by another director per semester.
6. All officers set an example for the rest of the membership and should attend all events possible.
	1. The following events are mandatory
		1. Banquet
		2. 5k
		3. Information Session
		4. Interviewing Process
		5. New Member Retreat & Welcome
		6. Meet the Exec Fundraisers

Section 8.3. Duties of Officers

1. The duties of Dream Team elected officers are as follows:
	1. President
		1. Preside over General Body Meetings
		2. Facilitate Executive Board Meetings
		3. Serve as spokesperson for the organization
		4. Maintain contact with organization advisor
		5. Maintain contact with UF Health Volunteer Services
		6. Maintain contact with 10-2 and 10-4 Child Life Specialists
		7. Oversee the roles and transactions of all other officers
		8. Initiate new and innovative projects to perpetuate the growth of the organization
		9. Serve as a secondary signatory on financial accounts
		10. Maintain “Active” status within Gator Connect
		11. Maintain nonprofit, 501c3, status with the IRS and Sunbiz
		12. Obtain appropriate facilities for organization meetings and activities
		13. Utilize GatorConnect to register permits and make reservations for events on behalf of the organization
		14. Solicit member feedback in order to enhance the overall success of the organization
		15. Lead “Feelings Time” Discussions at General Body Meetings for members to reflect on volunteer experiences
		16. Direct constitutional updating and revisions
	2. Executive Vice President
		1. Assume the duties of the President in their absence
		2. Prepare an agenda with the President for all General Body and Executive Board meetings
		3. Perform other duties as directed by the President
		4. Manage Executive branch of Executive Board including Director of Multimedia (2) and Director of Internal Philanthropy (2)
		5. Organize and help the President lead General Body Member meetings and Executive Board meetings
		6. Assist and fill in for members of the Executive branch when needed
	3. Vice President of Programming
		1. Stay in contact with the Child Life Specialists and keep them regularly updated on all events that are taking place on 10-2 and 10-4
		2. Organize and send out emails for music weeks on the unit.
		3. Organize and host in and out of hospital events; Help directors to initiate new projects and events related to STEM, music, arts, and capes for kids
		4. Keep a record of all members attending each event and updating their points on the Mastersheet
		5. Manage Programming Branch of Executive Board including Director of STEM and Musical Development, Director of Arts and Capes for Kids, Director of Child Life TV, and Director of External Affairs
		6. Assist and fill in for members of the Programming branch when needed
		7. Perform other duties as directed by the President
	4. Vice President of Membership
		1. Serve as the primary contact for all Weekly and Monthly Volunteers
		2. Coordinate the Weekly Volunteer schedule
		3. Hold all Weekly Volunteers accountable for their shifts through periodic check-ins
		4. Actively search for new ways to improve the Volunteer experience
		5. Manage Membership Branch of Executive Board including Director of Recruitment, Director of Internal Affairs (2), and Director of Diversity and Inclusivity
		6. Assist and fill in for members of the Membership branch when needed
		7. Perform other duties as directed by the President
	5. Vice President of Finance
		1. Serve as primary signatory on financial accounts
		2. Manage bank account
		3. Create PayPal account for donation collection
		4. Record and issue receipts
		5. Maintain spreadsheet of all monetary transactions
		6. Complete all requirements to maintain 501c3 status
		7. Manage Finance Branch of Executive Board including Director of Merchandise and Director of Fundraising
		8. Assist and fill in for members of the Finance branch when needed
		9. Perform other duties as directed by the President
	6. Director of Multimedia (2)
		1. Update social media regularly (Facebook/Instagram @ufdreamteam) and respond to any questions on those platforms
		2. Work with Director of Internal Philanthropy to produce promotional photos and videos for ODAW and 5K
		3. Work with Director of Recruitment to conceptualize and take promotional headshots and videos for app cycles
		4. Manage the videography/photography of all Dream Team events
		5. Keep the Facebook Account active with posts and member highlights
		6. Develop and regularly update the Dream Team website (<https://www.ufdreamteam.org/>) with news, application cycles, and Executive Board bios
		7. Prepare and supervise the production of publicity brochures, handouts, graphics, promotional videos, photographs, and any other Dream Team branded information
		8. Produce all graphic designs for Dream Team including but not limited to cover photos, flyers, Instagram/Facebook posts
		9. Design and update Dream Team’s promotional tri-fold
		10. Create promotional items for recruitment including but not limited to profile picture frames, banners, 5k, etc.
		11. Perform other duties as directed by the President
	7. Director of Internal Philanthropy (2)
		1. Organ Donation Awareness Week (ODAW)
			1. Primarily communicate with Donate Life Florida
			2. Find guest speakers for ODAW
			3. Collaborate with Director of Multimedia to create video for ODAW
			4. Collaborate with Director of Multimedia to organize T-shirt design for ODAW
			5. Collaborate with Directors of Multimedia to raise awareness for ODAW through graphics on social media platforms
			6. Help set up, break down, and supervise tabling
			7. Input tabling points for members
			8. Perform other duties as directed by the President
		2. 5k
			1. Stay in communication with sponsors to make sure all donations are received and thanked properly
			2. Create and manage an effective and efficient 5k committee
			3. Design activities, banners and T-shirts for the 5k
			4. Bring awareness to the public by creating a promotional video with Director of Multimedia, promoting on social media with the help of Director of Multimedia and flyering in Turlington
			5. Input points for members who help create activities, flyer and setup and break down the 5k
			6. Make sure all responsibilities in regards to permits and set-up are taken care of for the 5k
			7. Oversee the 5k Committee including facilitating applications for committee, attending all meetings and offering support, and serving as liaison to the executive board on 5k initiatives
			8. Perform other duties as directed by the President
	8. Director of Internal Affairs (2)
		1. Enhance organization morale by planning fun events for members to bond and build relations.
		2. Plan intramural games on campus for membership bonding
		3. Take minutes at all general body meetings and executive board meetings
		4. Send minutes to all members after each GBM
		5. Track general body meeting absences and signing of minutes by absentees at GBMs
		6. Create and actively manage Google Calendar to be aware of all Dream Team Volunteering and Dream Team Engineering events
		7. Lead the New Member Retreat along with the Director of Recruitment This includes matching mentor/mentees.
		8. Create monthly Buddy Dates
		9. Perform other duties as directed by the President
	9. Director of Recruitment
		1. Plan and coordinate application cycles as best seen fit. This includes coming up with a fun application cycle theme, facilitating the Application Cycle Information Session, spearhead the process of scoring applications to select interviewees, reserving interview rooms and organizing the interview process, and finalize accepted applicants with the Vice President of Membership and the President
		2. Send prospective interview names as well as prospective member names to Volunteer Services for approval
		3. Lead the New Member Welcome with the Director of Internal Affairs
		4. Work alongside the Director of Internal Affairs to plan the New Member Retreat
		5. Promote the application/set-up tabling to spread the word about each application cycle
		6. Perform other duties as directed by the President
	10. Director of Diversity and Inclusivity
		1. Oversee the Diversity and Inclusivity Committee, including applications and communication
		2. Hold biweekly meetings for the Diversity and Inclusivity Committee to discuss initiatives and delegate tasks
		3. Ensure the planning and execution of three workshops per semester, and keep track of members fulfilling their workshop requirement
		4. Collaborate with Director of External Affairs to bring DNI’s initiatives into the community
		5. Collaborate with Director of Recruitment to promote DNI within the application cycle recruitment process
	11. Directors of Programming (Artistic Development, Musical Development, Capes for Kids, and STEM Special Events)
		1. Keep in contact with the VP of Programming with scheduling and arranging dates for the semester
		2. Hold out-of-hospital events for the general membership as needed
		3. Keep in contact with Child Life Specialists about updates
		4. Perform other duties as directed by President
			1. Director of STEM and Musical Development
				1. Organize Music Weeks on 10-2 and 10-4 by leading a group of Dream Team Special Events Volunteers
				2. Must be aware of music supplies throughout the semester, including restocking all supplies needed for in-hospital events
				3. Must be aware of STEM supplies throughout the semester, including restocking all supplies needed for in-hospital events
				4. Maintain an “Experiments Binder” of activities approved by the 10th floor Child Life Specialists. Only approved activities will be permitted.
				5. Hold STEM Day once per semester
			2. Director of Arts and Capes for Kids:
				1. Organize Capes for Kids Events for community efforts, such as KidsCount and Jacksonville Heart Walk.
				2. Organize crafts for community events such as the 5k and KidsCount.
				3. Must be aware of arts and capes supplies throughout the semester, including restocking on cape fabrics, adhesive felt materials, and all other supplies needed for an event.
				4. Must be aware of craft materials on 10-2 and 10-4 and communicate supply needs with the Child Life Specialists.
	12. Director of Child Life TV
		1. Coordinate all Child Life TV related activities including but not limited to:
			1. Approving video content
			2. Editing all video content
			3. Publishing edited videos to the official Youtube channel
			4. Organize craft assembly events with members
			5. Delivering craft packages to the hospital
		2. Keep in contact with the VP of Programming with scheduling and arranging dates for the semester
		3. Hold out-of-hospital events for the general membership as needed
		4. Keep in contact with Child Life Specialists about updates
		5. Coordinate with Footprints on CLTV initiatives
		6. Perform other duties as directed by President
	13. Director of External Affairs
		1. Expand Dream Team’s mission by maintaining and growing relationships with local organizations and charities such as Camp Boggy Creek and the Ronald McDonald House
		2. Organize Dream Team volunteers to attend community events
		3. Organize and attend meetings at the local High Schools, providing a plan and a platform for ideas for the future of the organization outside of UF
		4. Input points from Community Outreach and High School Program events onto the doc
		5. Work with Director of Internal Philanthropy on ODAW tabling and events
		6. Maintain contact with Dream Team alumni including but not limited to sending monthly newsletters, planning alumni events, and brainstorming new ways to get them involved with our membership
		7. Perform other duties as directed by the President
	14. Director of Merchandise
		1. Create Merchandise Order Forms for all merchandise orders
		2. Keeping Current Inventory of Merchandise
		3. Distribute Merchandise to Membership
		4. Keep Track of Payments of Individual Members
		5. Contact companies to place and pick up orders
	15. Director of Fundraising
		1. Plan spirit nights at local businesses to raise funds to help with programming and other organizational costs
		2. Be creative with fundraising ideas and events
		3. Work closely with the Director of Sponsorship to assist them in their duties
		4. Conduct and maintain relationships with sponsors
		5. Seek out grants and causes for Dream Team to donate to
		6. Perform other duties as directed by the President

Section 8.4. Assistant Directors

1. Assistant Directors are positions intended for shadowing and assisting the current directors.
2. Directors can consider implementing assistant directors on a need to need basis. All requests for an assistant director should be approved by the President and Vice Presidents.
3. Directors can consider implementing committees on a need to need basis. All requests for an assistant director should be approved by the President and Vice Presidents.
4. Selections of assistant directors should be done via applications emailed to each prospective director. Each director should forward all received applications to the President Dream Team drive. Each assistant director should be selected by the joint effort of each prospective director, the President, Vice President and any other relevant officers.
5. Assistant directors are not entitled to their director positions during executive board elections.

# **ARTICLE IX**

# ELECTIONS

Section 9.1. Selection of New Officers

1. Procedures
	1. Elections and officer transitions shall be held annually, and will be completed by the end of the Spring semester.
	2. The election process begins by late February to March to allow time for the incoming executive board to organize the summer application cycle.
	3. The election process begins with the selection of the incoming President and Vice Presidents. The applicants for these positions will ideally come from within the current executive board, but applications may be opened to the membership if situations call for it. Such applicants must be willing and able to serve for one calendar year from their installation date.
	4. The President and Vice President applications should be submitted to the Dream Team President drive and reviewed by graduating seniors on the current executive board. Graduating seniors on the current executive board should hold interviews for said applicants and determine the best persons fit for the positions. The current Vice President and President must call all applicants following decisions to inform them of their application status.
	5. Any member within the organization can apply for the remaining Executive Board positions. All applicants must be willing and able to serve for one calendar year from their installation date. Applicants should submit their application to the Dream Team President drive, and all members of the current executive board that are not reapplying for an executive board position as well as the incoming President and Vice Presidents should review the applications.
	6. The incoming President and Vice Presidents as well as current executive board members that are not reapplying for an executive board position will review all applications, hold interviews and select who they see best fit for each position. The newly elected President and Vice Presidents will call all applicants to inform them of their status. The membership should be informed of the new executive board at the following GBM.
	7. In the event of a run-off and disagreement between the graduating members in selecting the upcoming President and Vice Presidents, the selection process will be opened to active general membership. Those running will provide a one minute speech following the appropriate general body meeting, and members will vote for each position, with a one vote margin of victory.
	8. In the event of a run-off and disagreement between the newly elected President and Vice President in selecting the directors of the incoming executive board, members will follow the same procedure, with a vote for each position in question.
	9. Each newly elected officer and outgoing officer must schedule a meeting to exchange google drive passwords, useful information, and other transitioning materials. The President and Vice President should arrange transitions together.
	10. The incoming and outgoing Vice President of Membership must schedule a transition meeting with Volunteer Services. The incoming and outgoing Vice President of Programming must schedule a transition meeting with the Child Life Specialists.

Section 9.2. Installation of Officers

1. Transition and installation of elected officers shall take place at the banquet at the end of the Spring semester.
2. Newly installed officers shall assume their duties no later than the end of the Spring semester.

Section 9.3. Term of Office

1. The term of office for all officers shall be for one (1) year and until their successors are duly elected, qualified and installed.

In the absence of clear direction on election, amendment, and /or voting procedures, Dream Team agrees to follow the guidance and instruction of Robert's Rules of Order for the election or amendment process.

# **ARTICLE X**

# FINANCE

Section 10.1

As a General Registered Student Organization, Dream Team does not receive any funding or resources from other UF Departments or Colleges, rather, this organization is funded by:

1. New Member Fees
	1. A new member fee of thirty dollars ($30) shall be paid by each new member of the organization at the start of their volunteer experience.
	2. This payment, along with all other additional fees (e.g. late fees), must be completed by the end of the semester in which the member joins.
2. Returning Member Fee
	1. A returning member fee of twenty dollars ($20) shall be paid by each returning member of the organization at the start of each semester. An exception will be made for the summer semester, where returning members will only need to pay a fee of ten dollars ($10) due to the shorter duration of the semester. New members joining in the summer semester will still be required to pay the usual thirty dollar ($30) new member fee.
3. Fundraisers
	1. Dream Team will host an annual 5k fundraiser to collect funds for the purpose of donating to Shands Children hospital and supporting various initiatives within the organization.
	2. Dream Team will also host monthly fundraisers to support the organization and its mission.

Section 10.2. Fines and Late Charges

1. New Member Fee
	1. If a new member does not pay this fee by the first month, the fee will increase by five dollars ($5) for every month thereafter.
2. Returning Member Fee
	1. If a returning member does not pay this fee by the first month, the fee increases by five dollars ($5) for every month thereafter.

Section 10.3. Financial Scholarships

1. If a member is financially unable to pay their membership fee, they must speak to the President, Vice President, Director of Finance, or advisor and a scholarship may be granted.
2. Scholarships are decided on a case by case basis, by the discretion of the President, Vice President, Director of Finance, or advisor.
3. Procedure
	1. The member will contact the President, Vice President, Director of Finance or advisor and express concern regarding the organizational fee.
	2. The member will discuss the concerns to the officer or advisor.
	3. The President, Vice President, Director of Finance, advisor, and other relevant officers will decide on the status of the scholarship submission.

Section 10.4 501(c)(3) Non-Profit Status

1. The organization is organized exclusively for charitable purposes through patient and family support under section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code.
2. No part of the net earnings of the organization shall inure to the benefit of, or be distributable to its members, trustees, officers, or other private persons. No substantial part of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation, and the organization shall not participate in, or intervene in (including the publishing or distribution of statements) any political campaign on behalf of or in opposition to any candidate for public office. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on (a) by an organization exempt from federal income tax under section 501(c)(3) of the Internal Revenue Code, or the corresponding section of any future federal tax code, or (b) by an organization, contributions to which are deductible under section 170(c)(2) of the Internal Revenue Code, or the corresponding section of any future federal tax code.

# **ARTICLE XI**

# DISSOLUTION OF ORGANIZATION

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all outstanding debts are paid, Dream Team will leave any assets and outstanding funds for one or more exempt purposes within the meaning of section 501(c)(3) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose.

# **ARTICLE XII**

# AMENDMENTS TO CONSTITUTION

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement.

1. These bylaws shall be changed and revised as needed by the Dream Team president and Vice Presidents and their respective executive board. All revisions made to the Bylaws must be agreed upon by a majority vote of the executive board.
2. All amended bylaws must be submitted directly to the Department of Student Activities and Involvement at the University of Florida for official review and approval.
3. Final decision regarding the implementation or interpretation of UF Health Shands Volunteering rests with Volunteer Services and Hospital Administration. Volunteer Services may amend or alter volunteer policies or procedures at any time.

All amended constitutions must be submitted directly to Student Engagement for review and approval.