# UNIVERSITY OF FLORIDA CLUB QUIDDITCH CONSTITUTION

**ARTICLE I. NAME OF ORGANIZATION**

The name of this organization is to be the University of Florida Club Quidditch, also referred to as Club Quidditch. This organization is affiliated with United States Quadball (USQ), the national Quidditch governing body. USQ is responsible for producing new rule books, certifying referees, and organizing large scale regional and national Quidditch competitions, and can be found at usquadball.org. This organization is additionally affiliated with University of Florida RecSports, and has been an organization within UF RecSports since 2017.

# ARTICLE II. PURPOSE STATEMENT

The University of Florida Club Quidditch aims to bring a fun and competitive sport to the students at the University of Florida. Our primary objective is to represent the University of Florida at Quidditch competitions, with the specific objective of qualifying for Nationals every year and performing as well as we possibly can at that tournament. In addition to remaining a competitive team, we hope to provide University of Florida students with a fun and athletic activity that can hopefully bring a bit of magic to everyday life at the University.

# ARTICLE III. COMPLIANCE STATEMENT

Upon approval by the Department of Student Activities and Involvement, Club Quidditch shall be a registered student organization at the University of Florida. Club Quidditch shall comply with all local, state and federal laws and all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

# ARTICLE IV. UNIVERSITY REGULATIONS

* 1. Non-Discrimination

Club Quidditch agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida

Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

* 1. Sexual Harassment

Club Quidditch agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006

(Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

* 1. Hazing

Club Quidditch agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

* 1. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Club Quidditch becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, the University’s Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

IV.V Officer Eligibility

University of Florida Club Quidditch understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the [Registered Student Organization Classification and Officer Eligibility Policy.](https://hub.policy.ufl.edu/s/article/RSO-Classification-Officer-Eligibility)

# ARTICLE V. MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office, or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

# ARTICLE VI. STUDENT ORGANIZATION ADVISOR

Club Quidditch will have a student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The advisor and RecSports holds the responsibility to oversee the day-to-day functions and operations of Club Quidditch including the management of its finances, the selection of its members, and ensuring the organization adheres to University and department policies.

Club Quidditch’s advisor will be the RecSports Liaison assigned by Sport Programs Professional Staff for the academic year, spanning from July 1st to June 30th. If the Liaison can no longer perform their duties, the Sport Programs Professional Staff will assign a new one.

**ARTICLE VII. OFFICERS**

The elected officers of Club Quidditch shall be President, Vice-President, and Treasurer. At no time should one person hold more than one of these positions. At minimum, the President, Treasurer, and Vice President must abide by the Registered Student Organization Classification and Officer Eligibility Policy. Members may not run for multiple elected positions in the same round of elections. For the purposes of this Constitution, the Executive Board shall refer to both Elected and Appointed Officials. In order to hold any position, the member must have been a part of the University of Florida Club Quidditch for at least one semester.

* 1. Elected Officials
		1. The President: Shall be present at all official University of Florida Club Quidditch practices (unless in the case of emergency, work, class responsibilities, or illness). Shall coordinate the work of the other officers on the Executive Board. Shall act as a liaison to RecSports and will manage communications with RecSports. Shall be responsible for finalizing any travel plans and ensuring that the team is prepared for any tournaments and/or other events. Shall manage recruitment for the organization. Shall manage the achievement of the organization’s goals regarding sports club classification level. This position shall be elected in the first round of voting.
		2. The Vice President: Shall act as an aide to the President and shall perform the duties of the President in the case of his/her/their absence or inability to serve. Shall also be responsible specifically for directly overseeing the Treasurer and Community Service chair as they work towards achieving the team’s goals regarding fundraising and community service. This position shall be elected in the first round of voting.
		3. Team Captain: Shall be responsible for running practices along with the team coach. Shall be responsible for getting to practices early to set up the equipment. Shall be responsible for helping the coach to set the roster for official games. Shall be responsible for substitutions during official tournaments and games. The team captain shall be welcome at all executive

board meetings but is not considered a voting member of the board. However, they may act as a tiebreaker vote on executive board decisions. A member may hold the position of team captain as well as an appointed position or a second round elected position; if they hold both positions, they shall no longer be able to cast a tiebreaker vote. In this case, the assistant captain may act as a tiebreaker vote. This position shall be elected in the first round of voting.

* + 1. The Treasurer: Shall be responsible for managing all University of Florida Club Quidditch funds. Shall maintain the Quidditch account and keep accurate records of all expenditures. Shall manage fundraising activities and seek out sponsorships for the organization. Shall work with the President to prepare the budget for the upcoming year. Shall complete the necessary documentation with UF RecSports for all fundraising events as well as for all compensation request forms and special request forms. This position shall be elected in the second round of voting.

**Captaincies:** For each season there will be a team captain and an assistant captain. The team captain is nominated and voted on by the whole team. The assistant captain will be the position that the team captain is not. For example, if the team captain is a chaser, the assistant captain will be a beater. The assistant captain is nominated by players of that position but voted on by the whole team. **For both captaincies, self-nominations are not allowed.**

* + 1. Assistant Captain: Shall be responsible for running practices along with the team coach. Shall be responsible for getting to practices early to set up the equipment in tandem with the team captain. Shall be responsible for helping the coach to set the roster for official games. Shall be responsible for assisting the team captain with substitutions during official tournaments and games. The assistant captain shall be welcome at all executive board meetings but is not considered a voting member of the board. A member may hold the position of assistant captain as well as an appointed position or a second round elected position; if they hold both positions, they shall no longer be able to cast a tiebreaker vote. In this case, the coach may act as a tiebreaker vote. This position shall be elected in the second round of voting.

**Player Resolution Google Form:** Instead of a chaplain, members of the team can either fill out an anonymous form that will be seen by the executive board to help team members resolve issues they are having with the University of Florida Club Quidditch

organization and/or with its members, including leadership. Alternatively, they can message a member of the executive board that they feel comfortable with. If wanted, the captains and the coach can be made aware of the issue.

* + 1. President Emeritus: This person shall act as an advisor. They shall be a

non-voting member of the executive board. This position may only be filled by a former President of the University of Florida Club Quidditch who is still a member of the team. If nobody is eligible for the position, it shall remain empty. If only one person is eligible, they shall be given the position automatically. If multiple people are eligible, there shall be an election in the second round of voting for the position.

* + 1. Secretary: Shall be responsible for maintaining communication with other Quidditch teams with a specific focus on other Florida Quidditch teams along with the President. Shall organize events with other college and community teams. Shall assist the President in communications with USQ. Shall act as the team’s representative at Florida Quidditch Council sessions should the President not be in attendance. Shall oversee managing the University of Florida Club Quidditch Referee Squad. The Secretary shall be responsible for keeping track of attendance at all practices and events. This position shall be elected in the second round of voting.
		2. Social Director: Shall be responsible for maintaining all University of Florida Club Quidditch social media. Shall be responsible for overseeing and planning all University of Florida Club Quidditch community service events. Shall be in attendance for all community service events (unless in the case of emergency, work, class responsibilities, or illness). Shall maintain accurate records of community service hours earned and complete the necessary documentation with UF RecSports for all community service events. Shall be responsible for managing the RecSports requirement for intramural event attendance. This position shall be elected in the second round of voting.
	1. Joint Responsibilities

All members of the executive board shall be responsible for attending leadership seminars, attending UF RecSport meetings, taking the necessary steps to become certified as USQ referees, communicating with the team, and guiding practices by example.

* 1. Term Length

Officers shall assume their duties at the close of the final University of Florida Club Quidditch practice and shall serve for the shorter of a term of one academic year or until their successors are elected/appointed.

* 1. Removal from Office
		1. Elected Officials: Any voting member of the University of Florida Club Quidditch may initiate the impeachment process for an elected officer. To initiate impeachment, the member must submit a written request of impeachment signed by at least three other voting members. This shall then be submitted to either the President or Vice President. A hearing shall then be held for the officer whose impeachment has been called for. This hearing shall be attended by the Executive Board, the officer in question, and may be attended by the member who submitted the request of impeachment. Any allegations towards this officer may then be brought forth before the remainder of the Executive Board. The officer shall be given a chance to defend themselves, and then the remaining Executive Board members shall vote on the officer’s impeachment. A simple majority vote shall be required to remove an officer from office; a tied vote shall not lead to removal.
		2. Appointed Officials: The impeachment of an appointed official may only be initiated by an elected official. The details for this impeachment can be found in Article VII.IV.
		3. Automatic Removal: At the end of each semester, if any officer – including captain –is found to have:
			1. Attended less than 50% of all University of Florida Club Quidditch practices/events (not counting excused absences), the officer shall be declared unfit to hold office. The officer will be automatically removed from office and will not be allowed to run for any position for the following year.
			2. Attended between 50% and 75% of all University of Florida Club Quidditch practices/events (not counting excused absences), the remainder of the Executive Board will follow the procedure for an impeachment hearing to decide if the officer in question should remain in office. If the Executive Board decides via a simple majority vote that the officer is unfit to hold office, the officer will be removed from office and will not be allowed to run for any position for the following year.
	2. Vacancies
		1. President: Should the position of President become vacant for any reason, including but not limited to impeachment, resignation, or officer ineligibility, the position may be filled by any member of the current Executive Board, other than Vice President or Treasurer, unless they resign from their position and a different officer replaces them. In the case that only one member of the Executive Board wishes to take on the position, he/she/they shall assume the role. Should multiple members of the Executive Board wish to run for the position, there shall be a special election in which all voting members shall be allowed to cast a vote. The procedures for special elections shall be the same as for a normal election. Should no member of the Executive board wish to hold the position, the position shall be filled by the method described in Article VII.I.
		2. Other Positions: Should any of these positions become vacant for any reason, including but not limited to impeachment, resignation, officer ineligibility, or movement to the position of President, all members shall be made immediately aware of the vacancy and there shall be a special election in which all voting members shall be allowed to cast a vote. The procedures for special elections shall be the same as for a normal election.

# ARTICLE VIII. ELECTIONS

* 1. Voting Rights

Any voting member (See Article XI.), shall be eligible to vote in a University of Florida Club Quidditch election and they will have the right to an anonymous and fair election.

* 1. Voting Procedures
		1. The voting procedures shall be overseen by the current President.
		2. Nominations: The current President shall announce the date of the election. All nominations shall occur on that date at the start of each round of voting. Any voting or travel eligible member in good standing with the club will be eligible for nomination. Self-nominations are allowed; in both cases the nomination must be seconded. Candidates nominated shall be granted time to give a speech.
		3. Ballots: For elections, the University of Florida Club Quidditch shall use anonymous paper ballots that shall be prepared by the President prior to the election. An alternative method of collecting votes, such as a Google Form, may be used as the President sees fit, so long as it follows appropriate election procedures. Members are allowed to vote remotely by telling the secretary prior to the night of the election, and then sending in their votes to the secretary on the night of the election.
		4. Voting: The voting shall occur in two rounds. Any candidates who did not secure a position in the first round will be eligible for nomination in the second round of voting.
		5. Procedures:
			1. Opening of Floor for Nominations: The President shall open the floor for nominations as detailed in Article VII.II.
			2. Candidate Speeches and Q&A Session: Each candidate shall be given 5 minutes in total to speak before the club. After all candidates for a position have spoken, the floor will be open to questions which may be directed at any or all of the candidates. Should the current President be running for an elected position for the following year, the current Vice President shall take over carrying out voting procedures during their speech time.
			3. Voting: Following all speeches, the voting members shall cast their ballots in secret.
			4. Determining a Winner: Ballots shall be counted by the current President, the current Vice President, and one other enrolled UF student part of UF Quidditch to ensure fairness of the counting and to preserve the integrity of the election process. A candidate must secure a simple majority vote in order to claim the position.
			5. After the first round of voting has concluded, this process shall be repeated for the second round of voting.
		6. Special Case of No Simple Majority: Should no simple majority vote be found for any position, the two members with the highest number of votes shall be subject to a runoff election in which the club shall cast votes again, this time with only the two candidates to choose from. In the case of only two candidates running, a perfect tie will also result in a runoff election.
		7. Vote of No Confidence: If a voting member does not wish to cast a vote for any of the candidates, they may cast a Vote of No Confidence, which is essentially the same as abstaining. Should a runoff election be called, if there were any votes of no confidence, the floor shall be reopened for nominations prior to the runoff election. If a new candidate is found, the new candidate as well as the top two candidates from the first vote shall all be given time to speak before the club again.

# ARTICLE IX. FINANCE

* 1. Dues

No dues shall be collected at any time for the University of Florida Club Quidditch team. Members may be expected to make contributions to travel expenses, registration fees for tournaments, new equipment and uniforms, etc. However, it will always be made clear that it is in no way mandatory to contribute this money in order to continue to be involved and remain in good standing with the University of Florida Club Quidditch.

* 1. Budget

The budget for the University of Florida Club Quidditch team shall be created at the end of each year by the President and Treasurer in accordance with UF RecSports policies. Any special requests for funds must be approved by a simple majority vote of the Executive Board, with all members keeping in mind the strains that the request could put on fundraising for future years.

* 1. Account

All University of Florida Club Quidditch funds raised through fundraising or received from UF RecSports shall be kept in an external account that shall be managed by the Treasurer. Additionally, no club member shall apply for Student Government Funding.

# ARTICLE X. DISSOLUTION OF ORGANIZATION

For Club Quidditch to be dissolved, the voting officers must unanimously agree that Club Quidditch can no longer meet University and RecSports standards. This will then be brought to the eligible voting members, where a simple majority vote is needed of those present to proceed. This vote will follow the same rules and procedures described in Article XII. Finally, RecSports must approve the dissolution. In the event of the dissolution of Club Quidditch, the former President, or other Club Quidditch representative, will meet with the RecSports liaison as soon as possible to discuss transfer of assets and funds to be returned to UF RecSports, as well as handling of debts.

# ARTICLE XI. BYLAWS FOR CLUB QUIDDITCH

Club Quidditch may elect to maintain separate bylaws and guiding document(s) to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included within the constitution. If so, Club Quidditch agrees its bylaws and any amendments or changes to its guiding documents will be consistent with and not take precedence over local, state and federal laws, the University of Florida’s regulations, policies and procedures, and SAI constitution requirements. Club Quidditch also agrees to provide University of Florida student, faculty, or staff all unaltered bylaws and guiding documents, and/or clarify its procedures upon request.

**ARTICLE XII. AMENDMENTS**

An amendment to the Constitution may be proposed by any member of the University of Florida Club Quidditch. This amendment must be submitted to the President in written form. The amendment will then be discussed within the Executive Board and must be approved by at least a 60% vote of those in attendance. The proposed amendment will then be sent out to all voting members of the University of Florida Club Quidditch and will be voted on at the next practice by all members in attendance. The amendment will require at least a 2/3 majority of those in attendance to be added to the Constitution. For any vote to occur, at least half of the club must be present. Any amendment to the Constitution shall go into immediate effect.

All amended constitutions must be submitted directly to the Department of Student Activities and Involvement for review and approval.