

ARTICLE I. NAME OF ORGANIZATION

The name of this organization is the Zeta Gamma Chapter of Kappa Psi Pharmaceutical Fraternity, Inc. We are affiliated with Kappa Psi Pharmaceutical Fraternity, Inc. We are located at the University of Florida College of Pharmacy, Jacksonville Campus. The Central Office and national headquarters of Kappa Psi Pharmaceutical Fraternity, Inc. is located in Richardson, TX. The website of the national organization is www.kappapsi.org.

ARTICLE II. PURPOSE STATEMENT

The purpose of Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter is to develop pharmacy leaders with a passion for service to the community while creating lifelong professional connections.

ARTICLE III. COMPLIANCE STATEMENT

Upon approval by the Department of Student Activities and Involvement, Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter shall be a registered student organization at the University of Florida. Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University's regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

ARTICLE IV. UNIVERSITY REGULATIONS

Section A. Non-Discrimination

Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act.

Section B. Sexual Harassment

Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking.

Section C. Hazing

Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization

Section D. Responsibility to Report If this organization becomes aware of any such conduct described in this article, Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter will report it immediately to Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, or the University's Title IX Coordinator.

ARTICLE V. MEMBERSHIP

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff may be associate members; however, they may not vote or hold office. All members and associate members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

ARTICLE VI. OFFICERS

Section A. The elected officers of Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter shall be Regent (President), Vice Regent (Vice President), Secretary, Treasurer, Historian, Chaplain, and Sergeant-at-Arms.

Part 1. The Regent (President), as principal Officer of the Chapter, shall preside at all meetings of the Chapter, enforce rigid adherence to the Constitution and By-Laws of the Fraternity; cast the deciding vote if the Chapter is equally divided upon any question before it; appoint all committees, unless otherwise provided for; convene special meetings, as provided for; attend to the keeping of the Rituals of the Fraternity under lock and key; and perform all such other acts and duties as are required by virtue of said office, the Constitution and By-Laws of the Fraternity, the By-Laws and Ordinances of the Chapter, the Ritual of the Fraternity, a vote of the Chapter, or common usage in parliamentary bodies.

Part 2. The Vice Regent (Vice President) shall, in all respects, act and have all the powers of the Regent, in case of the latter's absence, inability, refusal, or neglect to perform the duties of said office. In the event of the death, resignation, or removal of the Regent, the (First) Vice Regent shall assume the Office of Regent for the remainder of the term of office. The Vice Regent shall, also, be a member of all committees of the Chapter.

Part 3. The Secretary shall keep a record of the names and addresses of all Members of Alpha Chapter, all Members of the Province Executive Committee (in which the Chapter is located), and all Members of the Chapter; keep accurate records of the proceedings of all Chapter Meetings; receive and preserve for the record the written reports of all Officers and committee chairmen.

Part 4. The Treasurer shall receive all monies due to the Chapter and/or the Grand Council, and disburse all monies necessary to satisfy the obligations of the Chapter; keep an accurate record, following sound accounting practices, of all receipts and disbursements; promptly collect all dues, initiation fees, special assessments, and any other monies due to the Chapter;

transmit all fees due to the Grand Council, on time, to The Central Office as provided for in the Constitution and By-Laws of the Fraternity; report the financial condition of the Chapter at each meeting, including the names of all members in arrears and the dollar amounts thereof; and upon completion or removal from the term of office, transfer to either the successor or a committee appointed to audit, all books, records, monies, and property belonging to or in the custody of the Chapter

Part 5. The Historian shall submit a Chapter Newsletter for each issue of *THE MASK* and each issue of the Province Newsletter; report to The Central Office significant and/or historical activities and/or events on the official forms provided, and maintain the permanent Chapter Record of same; maintain the permanent Chapter file of issues of *THE MASK*; see that each Member of the Chapter is receiving *THE MASK*; on occasion, encourage the Chapter's recognition of its history; and be the Chapter's official representative to assist the Grand Historian or the Editor of *THE MASK* in the performance of their official duties.

Part 6. The Chaplain shall supervise the instruction and work of the Ritual; conduct all appropriate services designated by the Chapter or Regent; and be the Chapter's official representative to assist the Grand Ritualist in the performance of official Ritualist duties.

Part 7. The Sergeant-at-arms shall, at the direction of the Regent, enforce the Constitution and By-Laws of the Fraternity, the By-Laws and Ordinances of the Chapter, and the commands of the Chapter; preserve order; and perform all such duties as custom attaches to the office.

Section B. Officers shall assume their positions after official installations in spring semester of the academic year and shall serve for a term of one calendar year and/or until their successors are elected, appointed, or resigned.

Section C. Any officer may be removed from office by the judicial processes outlined in the Kappa Psi Constitution,

"C12. Sec. 5. If at any time, it is discovered that an Officer elected and installed was ineligible at the time of election, said election shall be declared void and a new election held. If an Officer is suspended, said office becomes vacant as of the moment of suspension, and a new election shall be held. The nomination, election, and installation of Officers to fill a vacancy may occur in the same meeting.

C13. Sec. 6. If an Officer is unable, refuses, or neglects to perform his duties, the Regent shall appoint a Member in good standing to perform said duties until (pursuant to Section 7) an election can be held to fill the Office. An Officer unable to perform the duties of said Office shall deliver all records, money, and property held to the Member appointed or elected to assume said Office.

C14. Sec. 7. Any Officer may be removed for misfeasance, malfeasance, and/or nonfeasance by two-thirds (2/3) vote of the Chapter; any Officer so charged is entitled to a trial by the Chapter according to the Procedure of "Discipline" found in the Constitution and By-Laws, By-Law III. The accused shall retain said Office until the charges are tried and sustained; however, if the Regent is accused, the Vice Regent shall conduct the trial."

ARTICLE VII. ELECTIONS

The election of Officers shall occur annually and take place in the Spring semester, during the month of March. Nominations shall occur two weeks prior to the election date. All Officers shall be selected from the Collegiate Membership of the Chapter, with the exception of the Grand Council Deputy, who shall be a Graduate Member of the Fraternity. No Member shall be elected or installed unless in good academic standing and in good standing with the Chapter. No Member shall retain an Office if placed on academic probation or suspended. Officers shall be chosen by secret ballot except in the case where there is only one (1) candidate nominated, in which instance the Regent may declare the candidate elected by consent. Election rules and procedures are outlined in By Law V of the Kappa Psi Constitution,

“C09. *Sec. 2.* Any meeting at which there will be an election of officers shall require two-thirds (2/3) of the Members of the Chapter in good standing to constitute an electoral quorum. Election of Officers shall be by a simple majority of the Members voting. In the case of more than two (2) candidates standing for election to the same office, and if no candidate receives a majority of the first ballot, a second ballot shall be held with the candidate receiving the least number of votes on the first ballot being eliminated from consideration on the second ballot; if the second ballot does not produce a candidate who has received a majority of the votes cast, this procedure of elimination shall continue until a candidate receives a majority of the votes cast.

C10. *Sec. 3.* Ballots shall be distributed and collected only by tellers appointed by the Regent. The tellers shall determine the number of votes for each candidate, report same to the Regent, who shall then report same and announce the results to the Chapter. Any question of eligibility of a Member shall be referred by the Regent to the Chapter for discussion. A majority vote shall determine the Member's eligibility.

C11. *Sec. 4.* Officers-elect shall be installed, within thirty (30) days of election, according to the Ritual, at the meeting and time indicated in By-Law XVII, Ordinance 5. The Regent shall install all Officers-elect unless an objection is raised; objections must be made for each Officer-elect individually. The Chapter must decide all objections prior to installation. If the objection is overruled, the Officer-elect in question shall be installed, immediately. If the objection is sustained, the Regent shall declare the office vacant and call a new election for that office, either at the same or the next subsequent meeting.”

ARTICLE VIII. STUDENT ORGANIZATION ADVISOR

The faculty advisor shall provide advisory support for the members of the organization in addition to serving as the liaison to the College. The faculty advisor is asked to attend executive and general meetings; however, non-attendance will not affect the chapter's ability to make decisions. The faculty advisor may not vote for Kappa Psi Jacksonville officers. The faculty advisor shall be a member of Kappa Psi Pharmaceutical Fraternity, Inc. and decided upon by a majority vote of the members of the organization. Replacement occurs when the faculty advisor is no longer able to provide support to the organization, in this case, a new faculty advisor is appointed by the Chapter.

ARTICLE IX. FINANCE

Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter will comply with Kappa Psi Pharmaceutical Fraternity, Inc. regarding membership fees and chapter expenses. Dues will include the initial initiation fee and monthly collegiate member dues. The Initiation Fee for new brothers is sixty dollars (\$60.00 US), payable after initiation. The maximum dollar amount that a member will pay is \$120.00 US annually. The Grand Council Dues shall be collected by the Treasurer of each Collegiate Chapter as part of the regular Chapter dues. Dues for the months of October, November, December and January shall be transmitted to The Central Office by October 15th of the same collegiate year. Dues for the months of February, March, April and May shall be transmitted to The Central Office by February 15th of the same collegiate year.

ARTICLE X. DISSOLUTION OF ORGANIZATION

In the event this organization dissolves, all monies left in the treasury, after outstanding debts and claims have been paid, shall be donated to Wolfson Children's Hospital, in Jacksonville, FL.

ARTICLE XI. AMENDMENTS TO CONSTITUTION

Proposals to amend any part, or all, of this Constitution may be made by any active Member of the chapter. An active member of the chapter is defined as a member who is in good-standing. Amendments to this constitution may be made at any regular meeting of Kappa Psi Pharmaceutical Fraternity, Inc. Zeta Gamma Chapter, provided notice of the proposed amendment was given one week prior to a vote. Amendments require a two-thirds vote of the voting members in attendance at the meeting and are subject to final approval by majority elected and appointed office voting. All amended constitutions must immediately be submitted directly to the Department of Student Activities and Involvement for review and approval.