

# **UF Men’s Club Ice Hockey Constitution**

Revised: July 2024

## **ARTICLE I. NAME OF ORGANIZATION**

The name of this organization is Men's Ice Hockey herein referred to as “Florida Club Hockey”. The website of this organization is <https://ufgatorshockey.com/>. This organization is associated with the Amateur Athletic Union (AAU) along with College Hockey South (CHS). The websites of these organizations are <https://www.aaucollegehockey.org/> and <https://www.collegehockeysouth.com/>

## **ARTICLE II. ORGANIZATION AFFILIATION**

As outlined in the RSO Classification Policy, Florida Club Hockey is considered a University Sponsored Student Organization. As a USSO, this organization is considered an extension of the university unit Rec Sports and operates within the scope and function of it. As such, Florida Club Hockey is governed by and under the jurisdiction of internal University policies, standards, and business practices as well as gains access to exclusive university resources through our sponsoring University unit. University-sponsored student organizations are not eligible for Student Government funding.

## **ARTICLE III. PURPOSE STATEMENT**

The purpose of Florida Club Hockey is to allow students at the University of Florida to play a competitive level of collegiate ice hockey against other participating universities throughout the state of Florida, as well as the United States of America.

## **ARTICLE IV. COMPLIANCE STATEMENT & UNIVERSITY REGULATIONS**

Upon approval by the Department of Student Engagement, Florida Club Hockey shall be a registered student organization at the University of Florida. Florida Club Hockey shall comply with all local, state, and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University’s regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

### *Section A. Non-Discrimination*

Florida Club Hockey agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information, and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

### *Section B. Sexual Harassment*

Florida Club Hockey agrees that it will not engage in any activity that is unwelcome conduct of a sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, stalking, and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

### *Section C. Hazing*

Florida Club Hockey agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders, and/or members.

### *Section D. Responsibility to Report*

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and well-being of the campus. If Florida Club Hockey becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Activities and Involvement, the Director of Student Conduct and Conflict Resolution, the University's Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

### *Section E. Officer Eligibility*

Florida Club Hockey understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy.

## **ARTICLE V. MEMBERSHIP**

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office, or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

## **ARTICLE VI. BYLAWS FOR MEN'S ICE HOCKEY**

Florida Club Hockey may elect to maintain separate bylaws document to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements set forth by local, state, and federal laws, the university of Florida's regulations, policies, and procedures, and the Student Engagement constitution requirements. Amendments and changes may be

made to the bylaws and shall be consistent with the Student Engagement approved constitution on file and student engagement's constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Florida Club Hockey agrees to provide all unaltered by laws and guiding documents and/or clarify its procedures in writing to any University of Florida student, faculty, or staff upon request.

## **ARTICLE VII. STUDENT ORGANIZATION ADVISOR**

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The advisor and Rec Sports hold the responsibility to oversee the day-to-day functions and operations of Florida Hockey Club including the management of its finances, the selection of its members, and ensuring the organization adheres to University and department policies. The Student Organization Advisor shall serve as a resource person and will provide advisory support for the officers and members of the organization. The Student Organization Advisor will not attend any meeting of the organization unless requested by one of the officers. The Student Organization Advisor shall be selected for the organization by Rec Sports. The Student Organization Advisor will serve a term of one academic year. If the Advisor cannot continue in their position, officers can nominate a new Advisor, to be confirmed by a majority vote of the organization members.

RecSports Liaison:

- Duties & Responsibilities:
  - o Sport Club Liaisons are responsible for advising the club on operations, finance, event planning, risk management, etc. Liaisons will meet with Club leadership once per month at minimum and can meet more regularly at the Club's request.
- Selection Method:
  - o Sport Programs Professional Staff will assign the club their Liaison for the Academic Year. If the liaison is no longer able to perform their duties, a new one will be assigned.
- Term:
  - o The Academic Year in question, spanning from July 1<sup>st</sup> to June 30<sup>th</sup>.
- Process of replacing the organization's student organization advisor:
  - o If a club wishes to replace its advisor, it must reach out to Sport Programs Associate Director-providing a detailed explanation for requesting the replacement

## **ARTICLE VIII. OFFICERS**

### **Section A: Statement**

Registered student organizations are required to have a minimum of a President, Treasurer, and Vice President as elected officers. At a minimum, these officers must abide by the Registered Student Organization Classification and Officer Eligibility Policy.

The elected officers of Florida Club Hockey shall be the President, Secretary, Treasurer, Director of Recruiting, Director of Outreach, Vice President (D1 team), Vice President (D3 team),

Director of Marketing (D1 team), Director of Marketing (D3 team), Director of Fundraising (D1 team), Director of Fundraising (D3 team), and President (D3 team).

## **Section B: Elected Officers**

*Part 1:* The President shall be at all meetings of the organization and shall coordinate all the work of the officers and committees.

*Part 2:* The Vice President shall be an aide to the President and will perform all the duties of the President in his/her inability to serve or absence.

*Part 3:* The Treasurer shall receive all funds generated through fundraising and donations. The Treasurer can choose to deposit funds into the UF Club Hockey Bank account or deposit into an account overseen by RecSports. The Treasurer shall keep an accurate record of all receipts and expenditures; and shall pay out funds in accordance with the approved budget as authorized by the organization. The Treasurer shall also provide financial information to the President, Vice President, or anyone in the organization whenever requested.

*Part 4:* The Secretary shall oversee the organization's website and record the minutes of all officer meetings. The Secretary shall also submit all necessary forms and rosters to the CHS and CHF.

*Part 5:* The Director of Fundraising shall be responsible for planning and executing fundraising events.

*Part 6:* The Director of Marketing shall be responsible for the social media accounts under the ownership of the club. The Directors of Marketing shall follow all social media guidelines set forth by the University of Florida, Student Engagement and Rec Sports.

*Part 7:* The Director of Recruitment shall be responsible for early and continuous communication with active students at the University of Florida who are interested in Florida Club Hockey.

*Part 8:* The Director of Outreach shall be responsible for assisting in the completion of Rec Sports requirements. The Director of Outreach shall help coordinate help execute volunteering events, fundraising efforts, and officer training attendance.

**Section C:** Officers shall assume their official duties at the close of the National tournament for the AAU Ice Hockey season and shall serve for a term of one calendar year.

**Section D:** Any Officer of Florida Club Hockey may be removed from office through the following process:

*Part 1:* A written or verbal request by one member shall be submitted to the President, Vice President, or Treasurer. This member shall also provide the reason for this request.

*Part 2:* A two-thirds majority vote of Florida Club Hockey members present is necessary to remove the officer.

*Part 3:* In the event of the removal of an officer, a special provision may be granted to the remaining officers to appoint an interim replacement until an election may be held.

*Part 4:* Any vacations in an officer position due to ineligibility, forfeiture, or similar occurrences will result in a new officer being elected by a majority of elected officials. In some

circumstances, an executive board member can assume the duties of the vacated seat in addition to their duties.

### **ARTICLE IX. ELECTIONS**

In the absence of clear direction on election, amendment, and /or voting procedures, Florida Club Hockey agrees to follow the guidance and instruction of Robert's Rules of Order for the election or amendment process. Nominations for all officers will take place annually in March. Any member may nominate any other voting member, including himself or herself. Nominations may also be made during the election meeting prior to closing nominations. Elections will occur in March. This late election gives the new officers time to shadow the preceding officers during the summer break. Voting will occur by secret ballot and a simple majority vote is required to elect an officer. If more than two candidates are running and no candidate receives a majority vote, then there shall be a run-off vote between the top two vote recipients at the same meeting. If neither of the top two candidates receives a majority, then there shall be a majority vote between the current President, Vice President, and Treasurer. Members can serve as officers for as long as they want but must go through the election process every year if another member wants to run for that position. In order to vote in Florida Club Hockey elections, one must be a member. Membership of Florida Club Hockey requires admittance to the main communication channel (GroupMe), and a minimum participation in one game and one practice.

### **ARTICLE X. FINANCE**

As a University Sponsored Student Organization, Florida Club Hockey does not receive any funding or resources from Student Government, rather, this organization is eligible to be funded by Rec Sports at the University of Florida and/or:

Florida Club Hockey shall not collect membership fees from any of its members. Florida Club Hockey can also raise money through fundraising attempts which may include but are not limited to merchandise sales, sponsorships, and donations. The intended use of money raised may cover but is not limited to travel, conference registration, and miscellaneous expenses incurred. Any member can participate in fundraising events. The Treasurer will be in charge of collecting these donations and can choose to deposit funds into the UF Club Hockey Bank account or deposit them into an account overseen by RecSports. All team purchases must receive written or verbal approval from the President and Treasurer. Any purchases with team funds can be made by any member of the organization, including players, coaches, and staff members, to be approved by the President and Treasurer. Any purchase made without approval of this request will result in appropriate action being taken. As a USSO, Florida Club Hockey will comply with UF Finance and Accounting policies on purchasing, funding, and fundraising.

### **ARTICLE XI. DISSOLUTION OF ORGANIZATION**

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all

outstanding debts are paid, Florida Club Hockey will leave any assets and outstanding funds to be donated to the non-profit charity Club Ice Hockey at Gainesville.

## **ARTICLE XII: AMENDMENTS TO CONSTITUTION**

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement.

Amendments to this constitution may be made at any time during the hockey season by any club member or executive board member through a written proposal to any member of the executive board. Votes for this amendment will occur at the next scheduled team meeting or practice.

Amendments require a two-thirds vote of elected officer voting members in attendance at the meeting. All amended constitutions must be submitted directly to Student Engagement for review and approval.