

MODEL UNITED NATIONS

The Constitution

of Model United Nations

By the Executive Board of Model United Nations

This document contains the purpose, mission, structure, and procedure of the Model United Nations organization. This document was agreed and voted upon by members of the organization at a general body meeting.

Article I

Name of Organization

The Name of this Organization will be Model United Nations. It will hold the acronyms/abbreviations of M.U.N., MUN, and Model UN.

Article II

Organization Affiliation

As outlined in the RSO Classification Policy, Model United Nations is considered a General Registered Student Organization. As a GRSO, our organization is a separate 3rd party entity, not considered a part of the University of Florida. Through registering with the University, our student group agrees to follow its policies and operate on campus with access and/or eligibility for specific campus benefits.

Article III

Purpose Statement

The Purpose of Model United Nations is to raise awareness of global issues discussed in the United Nations through but not limited to: constructive education, informed debate, honest competition, earnest community awareness.

Section A: Constructive Education

Model United Nations will seek to inform the public on pressing issues to raise the overall knowledge base of said public. To accomplish this task, it will host speakers, conduct awareness campaigns, distribute educational materials, and canvas the public. It will host competitions such as the high school conference known as Gator Model United Nations (GatorMUN) and college conference known as SunMUN to foster growth and open-mindedness in students.

Section B: Informed Debate

Through speakers hosted and debate conducted during general body meetings of the members, Model United Nations will seek to inform the public on international issues so that opinions may be shared and knowledge may be expanded in an open and productive fashion. Debate hosted under this premise will be civil and discursive, allowing all viewpoints to be expressed in an unabridged fashion. To further impartial international dialogue, MUN is capable, upon request, of serving as a moderating organization on issues of international interest.

Section C: Honest Competition

Members will engage in competitions hosted nationally and internationally by universities, colleges, and affiliated programs. Members will maintain integrity in competition and will remember that the primary purpose of debate is for all to grow and learn.

Section D: Earnest Community Awareness

Members of Model United Nations will engage in active community awareness on the campus of the University of Florida and in the surrounding Gainesville/Alachua County area, and throughout the state. Because community service is integral to the fostering of growth of the members of the body, the officers of Model United Nations will seek out opportunities for members to volunteer.

Article IV

Compliance Statement & University Regulations

Upon approval by the Department of Student Engagement, Model United Nations shall be a registered student organization at the University of Florida. Model United Nations shall comply with all local, state and federal laws, as well as all University of Florida regulations, policies, and procedures. Such compliance includes but is not limited to the University's regulations related to Non-Discrimination, Sexual Harassment (including sexual misconduct, dating violence, domestic violence, and stalking), Hazing, Commercial Activity, and Student Leader Eligibility.

Section A. Non-Discrimination

Model United Nations agrees that it will not discriminate on the basis of race, creed, color, religion, age, disability, sex, sexual orientation, gender identity and expression, marital status, national origin, political opinions or affiliations, genetic information and veteran status as protected under the Vietnam Era Veterans' Readjustment Assistance Act. Discrimination on the basis of the protected classes described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policies) is prohibited.

Section B. Sexual Harassment

Model United Nations agrees that it will not engage in any activity that is unwelcome conduct of sexual nature that creates a hostile environment. Behaviors that could create a hostile environment include sexual harassment (which could include inappropriate sexual comments), sexual misconduct, dating violence, domestic violence, and stalking and repeated instances of cyber abuse. Sexual harassment as described in University of Florida Regulation 1.006 (Non-Discrimination/Harassment/Invasion of Privacy Policy) is prohibited.

Section C. Hazing

Model United Nations agrees that it will not initiate, support, or encourage any events or situations that recklessly, by design, or intentionally endanger the mental or physical health or safety of a student for any purpose including but not limited to initiation or admission into or affiliation with any student group or organization. Hazing as defined in the University of Florida Regulation 1.0081 (Prohibition of Hazing; Procedures and Penalties) and 4.040 (Student Honor Code and Student Conduct Code) is prohibited. If found responsible for hazing, sanctions may be imposed against the organization, its leaders and/or members.

Section D. Responsibility to Report

The University of Florida identifies Responsible Employees and Campus Security Authorities to support the health, safety, and wellbeing of campus. If Model United Nations becomes aware of any such conduct described in this article, they are encouraged to report it immediately to staff in Student Engagement, the Director of Student Conduct and Conflict Resolution, the University's Title IX Coordinator, or to their Student Organization Advisor, who are identified as mandated reporters.

Section E. Officer Eligibility

Model United Nations understands, acknowledges, and agrees to uphold and abide by the specific minimal requirements regarding officer eligibility as defined in the Registered Student Organization Classification and Officer Eligibility Policy.

Article V Membership

Membership in this organization is open to all enrolled students at the University of Florida. Non-enrolled students, spouses, faculty, and staff are prohibited from holding membership, office or voting powers. All members are free to leave and disassociate without fear of retribution, retaliation, or harassment.

Article VI Bylaws for Model United Nations

Model United Nations may elect to maintain [separate bylaws document](#) to outline the day-to-day operations of the organization and to clarify policies and procedures otherwise not included in the previous articles. Bylaws and/or other guiding documents may not take precedence over the requirements sent forth by local, state, and federal laws, the university of Florida's regulations, policies, and procedures, and the Student Engagement constitution

requirements. Amendments and changes may be made to the bylaws and shall be consistent with the Student Engagement approved constitution on file and student engagement's constitution requirements. Should the organization transition leadership, all bylaws and guiding documents will be transitioned to new student organization leaders and/or advisor(s). Model United Nations agrees to provide all unaltered bylaws and guiding documents and/or clarify its procedures in writing to any University of Florida student, faculty, or staff upon request.

Article VII

Student Organization Advisor

Each registered student organization must have an eligible student organization advisor. The student organization advisor must be a full-time, salaried faculty or staff member not on extended leave for 4 consecutive weeks or longer during their advisor term. The student organization advisor shall serve as a resource person providing advisory support to officers and members and may not vote or hold office in the organization.

The student organization advisor shall be nominated by the officers and confirmed by a majority vote of the voting members. The student organization advisor will be elected once and will continue to hold the position unless a majority of the organization's voting members votes to hold a new election. In the event that the current student organization advisor can no longer continue in that capacity, the Executive Board members may nominate a new student organization advisor, and the full membership of the organization will have an election following the same procedures as replacement of elected officials.

Article VIII

Officers

Registered student organizations are required to have a minimum of a President, Treasurer, and Vice President as elected officers. These officers must abide by the Registered Student Organization Classification and Officer Eligibility Policy.

The elected officers of Model United Nations shall be President, Vice-President, and Treasurer. At no time should one person hold more than one of these positions.

All officers, which include the Executive Board, GatorMUN Secretariat, and SunMUN Secretariat, have terms of one year and individuals are eligible for reelection pending the confirmation of their status as a voting member for the year they are running for reelection. All officers must participate, as a delegate or staff member, in a conference the MUN organization attends as a team in the same year as their term, not including GatorMUN and SunMUN. Potential candidates for office in the next year are encouraged to participate in conferences other than GatorMUN and training conferences. Officers must maintain their voting member status and must attend weekly meetings of the Executive Board and/or Secretariat as is appropriate to their position.

Section A: Executive Board Members

The positions listed below constitute the Executive Board Members. These positions shall be elected (excluding the GatorMUN and SunMUN Secretary-Generals) by voting members through an election process detailed in Article 9. They are listed in the order of how they are to be elected (excluding the GatorMUN and SunMUN Secretary-Generals) and by rank. The Secretary-Generals are elected by the current Executive Board as detailed in Article 9, Section B, Subsection I and II. These positions are that of President, Director of Conference Logistics (also known as Vice President), Treasurer, GatorMUN Secretary General, SunMUN secretary General, Director of Member Development Crisis, Director of Member Development General Assembly, Director of Member Recruitment and Retention, and Secretary.

Section B: Officer Corps Members

The following positions are members of the office corps under a member of the Executive Board. They will report to the member of the Executive Board that they are under. The position are as follows:

1. Assistant Conference Logistics - Under Director of Conference Logistics
2. Assistant Treasurer - Under Treasurer
3. Assistant Member Development - Under Directors of Member Development
4. Social Chair - Under Director of Recruitment and Retention
5. Mental Health Chair - Under Director of Recruitment and Retention
6. Philanthropy Chair - Under Director of Recruitment and Retention

Section C: GatorMUN Secretariat Members

The Secretariat is headed by the Secretary-General. The Secretary-General is considered to have a seat on both the Executive Board and the Secretariat. The positions defined below are the currently recognized positions in the Secretariat, and are subject to change at the discretion of the Secretary-General. Should these positions be deemed necessary to change or new positions deemed necessary to be created by the Secretary-General, the Secretary-General will submit a written name and description of the position to the President prior to the end of the term of office. The President will then update this Constitution with the new position, and submit the Constitution for review by the Center for Student Activities and Involvement.

1. Secretary General
2. Director General
3. Undersecretary General of Advisor Relations
4. Chief of Staff
5. Undersecretary General of Finance
6. Undersecretary General of Logistics
7. Undersecretary General of Crisis Committees
8. Undersecretary General of General Assemblies
9. Undersecretary General of Specialized Committees

10. Undersecretary General of Media and Design

Section D: SunMUN Secretariat Members:

The Secretariat is headed by the Secretary-General. The Secretary-General is considered to have a seat on both the Executive Board and the Secretariat. The positions defined below are the currently recognized positions in the Secretariat, and are subject to change at the discretion of the Secretary-General. Should these positions be deemed necessary to change or new positions deemed necessary to be created by the Secretary-General, the Secretary-General will submit a written name and description of the position to the President prior to the end of the term of office. The President will then update this Constitution with the new position, and submit the Constitution for review by the Center for Student Activities and Involvement.

1. Secretary General
2. Director General
3. Chief of Staff
4. Director of Finance
5. Director of Community Compliance and Relations
6. Undersecretary General of Crisis Committees
7. Undersecretary General of General Assemblies and Specialized Committees
8. Undersecretary General of Event Management
9. Undersecretary General of Media and Design

Section E: Replacement of Officers

Item 1: Inability to Complete Service

In the event that an officer, other than the President, cannot execute the duties of his or her office, the President, after consultation with the Executive Board, will appoint a member of the Organization to the office until the elected officer can return to the office or the end of the term.

In the event that the President is unable to complete the duties of his or her office, the Director of Conference Logistics will assume the office until the Executive Board deems the President fit to complete the duties or the end of the term. In this circumstance, the Executive Board must take a vote, and a unanimous consensus must be reached to both temporarily remove the President from the office and have the Director of Conference Logistics assume the office, as well as to have the President resume their office. The President may also submit a written notice to the Executive Board two weeks prior to their intention to resign/temporarily relieve his/herself of his/her duties. If the President resigns permanently, the Director of Conference Logistics will step in to serve the remainder of the term as President, carrying out the duties of their original simultaneously with assistance from the executive board.

In the event that a position is unable to be filled, the Executive board will re-open nominations and/or applications in Article VII Subsection I for the specific position until it is filled.

Item 2: Removal of Officers

Any officer of Model United Nations may be removed from office through the following process. The executive board reserves the right to issue written warnings to any officer should the need arise. The Secretary will document these warnings, or the next highest-ranking person on the Executive Board should the Secretary be the officer in question. After repeated warnings (minimum of 2), the executive board will then vote to suspend the officer in question. Should the officer in question be on the executive board they will not be allowed to vote and suspension will only be possible if the executive board decides to do so unanimously. The executive board will then agree upon the length of suspension. After reinstatement, should the problem persist, a final vote will take place from the executive board to remove the person in question. Once again, this is only possible with a unanimous vote. The same procedure will be used for secretariat members, the difference being that the warnings will be written by the President for executive board officers and the Secretaries-General for their respective secretariat members. Should the President be the officer in question, the warning will be written by the next highest-ranking member of the executive board, i.e. the Director of Conference Logistic, and the same procedure will be used.

Article IX Elections

Section A: Elections for Executive Board Officers

Subsection I: Nominations

Nominations for Executive Board and Cabinet Officers will take place in April at the end of the academic year. Any member may nominate any other member who has the designated number of points needed to run, including him or herself, during the officially designated nomination meeting. Individuals may accept nominations any time from when they are nominated up until 48 hours after via written, verbal, or electronic nomination to any member of the E-Board. The order of nominations and later voting and drop downs shall be in the following order: President, Director of Conference Logistics, Treasurer, Director of Member Development Crisis, Director of Member Development General Assembly, Director of Member Recruitment and Retention, and Secretary.

Subsection II: Elections

Elections are to take place in April, following nominations. Speaking order will be determined in the order they were nominated in. The Presidential nominee will be given a three-minute period to speak. Prior to the voting process beginning, each nominee for the position will have a two-minute period in which to speak. Following this speaking time, each nominee may choose to yield for up to five questions by the voting members present, moderated by the third supervising party as defined later in this section; these questions may only pertain to their involvement with the club prior to the election and the platforms they raised in their speeches. The questions will not be considered part of the candidate's original speaking time. Following the presentation of a question by the voting member, the candidate will have forty-five seconds to respond to the question.

After this process has been completed, the nominee will exit the room, after which the voting bloc may volunteer "Pro" and "Con" points in alternating fashion about the nominee for a period of up to five minutes. These points may only pertain to their involvement with the club prior to the election and the platforms they raised in their speeches. Should the speaker deviate from the previous guidelines, they will be ruled out of order and their speaking turn for this candidate's session will be revoked. The voting bloc may only present points about the candidate that has just spoken. The alternation must end on a "Pro" point. There shall be a right of reply allowed during the "Pro" and "Con" section of debate. This right of reply shall be given at the discretion of the third supervising party, or the officer overseeing the election and may be ruled dilatory by said officials, should they deem it necessary. The right of reply shall consist of a speech of no longer than 30 seconds to offer a counterpoint to a "Pro" or "Con" that is deemed to be a falsehood or misrepresentation of the relevant candidate. There shall be no right of reply to a right of reply. This process will be repeated for each candidate running for the one position. After this process is completed, the candidates will remain outside the room and will not vote in the election for that particular office.

Executive board members, not including the Secretaries-General, will be elected by a majority vote of the members of the club via secret ballot. Voting will be monitored by a non-voting member and/or by a person outside of the organization agreed upon by the previous Executive Board prior to the election meeting. In the event that more than two candidates are running and no majority is achieved in the first election, a runoff election will be held between the two candidates who received the highest number of votes. This process will be repeated for each of the Executive Board and Cabinet positions in the order listed above.

In the event that no majority has been reached following two rounds of voting (not including a runoff if needed) between the original candidates, the body will move directly into a 5-minute moderated caucus, 30 second speaking time. The caucus would be used to discuss either candidate or abstentions. Following the caucus, the body will have another vote. If there is still no majority, we shall open the floor to nominations once again. The new candidates will be

given 5 minutes to accept or deny the nominations. The voting body will take a recess and the candidates outside will be brought back in and explained the situation. During the recess no member of Model United Nations will be allowed to discuss the election with each other. Following the recess, the nominees will have to either accept or deny their nomination and the original candidates will be given the option to either continue on in the race, drop down, or remove themselves from consideration. Each candidate will get a one-minute speech, three questions, and a three-minute pro/con/pro session, including the original candidates who decided to remain in the race. The election will continue as listed in Article 9. If no majority can be reached, including after a run-off, the candidate who gained a plurality in the final vote will accept the position. Only the candidates originally nominated will be allowed to drop down.

Subsection III: Drop Down

Upon losing an election, the nominee may drop down and run for up to three other positions. The positions do not have to be subsequent. The losing candidate must state his/her intention to drop down prior to the beginning of the speech process for that position.

Subsection IV: Absence of Clear Directions:

In the absence of clear direction on election, amendment, and /or voting procedures, Model United Nations agrees to follow the guidance and instruction of Robert's Rules of Order for the election or amendment process.

Section B: Other Elections

Subsection I: Secretary-General for GatorMUN

The Secretary-General of GatorMUN position will open for application immediately following that year's GatorMUN conference and be due by the subsequent Tuesday. The application will be drafted by the previous Secretary General for the GatorMUN conference of that current year. The current Executive Board will elect a new Secretary-General within one week of receiving applications. All candidates that have submitted an application will sit before an interview with the current Executive Board, including the Secretary-General of GatorMUN for that current year.

All Executive Board members will receive one vote, and the current Secretary-General will receive two votes, of which, one will represent the vote of the current Secretariat. The candidate receiving the majority of votes will be elected to the Secretary-General position for GatorMUN of the following year. In the event that there are more than two candidates running and no majority is achieved, the two candidates receiving the highest number of votes will run in a run-off race, and the Executive Board will cast its votes in the exact fashion of what is described above until a majority is achieved.

In the event that one of the current Executive Board members is running for Secretary-General, they may not vote in the selection process. If there is a tie during an election, the sole tie-breaking vote will be decided by the President of the Executive Board. If one of the candidates running for Secretary-General is the current President, the tie-breaking vote will fall to the next highest-ranking Executive Board member who is not also running for Secretary-General. Any candidate running in this election will not be given a vote in the process, including in the event of a tie.

Subsection II: Secretary-General for SunMUN

The Secretary-General of SunMUN position will open for application immediately following the election of the new GatorMUN Secretary-General. The application will be drafted by the previous Secretary General for the GatorMUN conference of that current year. The current Executive Board will elect a new Secretary-General within one week of receiving applications. All candidates that have submitted an application will sit before an interview with the current Executive Board, including the Secretary-General of SunMUN for that current year.

All Executive Board members will receive one vote, and the current Secretary-General will receive two votes, of which, one will represent the vote of the current Secretariat. The candidate receiving the majority of votes will be elected to the Secretary-General position for SunMUN of the following year. In the event that there are more than two candidates running and no majority is achieved, the two candidates receiving the highest number of votes will run in a run-off race, and the Executive Board will cast its votes in the exact fashion of what is described above until a majority is achieved.

In the event that one of the current Executive Board members is running for Secretary-General, they may not vote in the selection process. If there is a tie during an election, the sole tie-breaking vote will be decided by the President of the Executive Board. If one of the candidates running for Secretary-General is the President, the tie-breaking vote will fall to the next highest-ranking Executive Board member who is not also running for Secretary-General. Any candidate running in this election will not be given a vote in the process, including in the event of a tie.

Following the election of the new SunMUN Secretary General, applications will be issued for SunMUN Secretariat positions at the election meeting for the Executive Board. Applications will be accepted for one week following the election meeting. The Secretariat will be chosen from applicants solely by the newly elected SunMUN Secretary-General.

Article X Finance

As a General Registered Student Organization, Model United Nations does not receive any funding or resources from other UF Departments or Colleges, rather, this organization is funded by:

Model United Nations will not collect membership fees. In order to obtain further funding, the organization will hold two annual fundraisers, GatorMUN and SunMUN. GatorMUN is a conference held for high school students to participate in Model United Nations simulated committees, which will collect funding from participating high school delegations. SunMUN is a similar conference held for college students. Any other funds shall be raised through fundraisers. Members of the organization are all expected to participate in at least one of these fundraisers, people outside the organization are welcome and encouraged to participate in the fundraisers as well. Model United Nations will also apply for funding through Student Government. All funds shall be used for the management of the club including, but not limiting to expenses from the aforementioned fundraisers, conference registration fees, and travel, which covers conference registration, transportation, and hotel costs.

Article XI

Dissolution of Organization

Upon dissolution, student organizations are prohibited from leaving their organizational assets to any individual or any other student organization. Rather, student organizations may designate a specific charity that will receive such organizational assets. At the time of dissolution, after all outstanding debts are paid, Model United Nations will leave any assets and outstanding funds to “The United Nations Foundation”

Article XII

Amendments

Student Engagement has established a process through which constitutions may be amended, reviewed, and approved. Student organizations wishing to amend their constitutions must utilize their constitution on file listed on GatorConnect to make amendments and submit those changes to Student Engagement.

All amendments to this constitution must be submitted in a typed draft format to the Executive Board. The following GBM, electronic copies will be given to the voting membership, discussion on the submitted amendment will commence and be conducted as follows. The amendment will be read aloud to the general membership. Then, the President will recognize a maximum of three affirmative speeches and three negative speeches. If there are no negative speeches, then the revisions will automatically pass. If there are negative speeches, voting will

then take place on a secret ballot basis, with a three-fourths majority of all voting members required for passage of the amendment.

All amended constitutions must be submitted directly to Student Engagement for review and approval.